



“Working Together to Help People Help Themselves”

PUBLIC NOTICE- AMENDED AGENDA
BOARD OF TRUSTEES MEETING
THURSDAY, NOVEMBER 21, 2024 – 5:30 PM
1501 WEST BEAUREGARD, SAN ANGELO, TEXAS 76901
TELECONFERENCE LINE: 833-8815-7671 ACCESS CODE: 828054

BOARD OF TRUSTEES PRESENT: Cary Houston Jana Harrison
 Jeff Gibson Don McKee
 Linda Kujawski
 Drew Peterson

BOARD OF TRUSTEES VIA ZOOM: Dr Sangeeta Singg

BOARD OF TRUSTEES ABSENT: Judge Frank Tambunga

TOM GREEN COUNTY SHERRIFF PRESENT: Lt. Quentin Williams

REAGAN COUNTY SHERRIFF ABSENT: Jeff Garner

CENTER ATTORNEY PRESENT: Jeff Chandler
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1. **Call the meeting to order, invocation, certification of a quorum**
At approximately 5:30 pm, Cary Houston, Chair, recognized a quorum and called the meeting to order. Trustee Gibson gave the invocation.
2. **Public comments will be limited to three (3) minutes**
No public comments were made.
3. **Employee of the Month for October and November**
Victoria Galindo was presented with the RISE award for the month of October. Megan Guerrero was presented with the RISE award for the month of November.
4. **Consideration of a Planning and Network Advisory Committee Member Application submitted by Deanna W. Lange**

On motion of Trustee Kujawski, seconded Mr. McKee, the Board of Trustees unanimously voted to accept the application from Deanna W. Lange. Motion carried.

5. Consider the Minutes of September 26, 2024 Board Meeting

On motion of Ms. Kujawski, seconded by Ms. Harrison, the Board of Trustees unanimously voted approve the minutes as presented. Motion carried.

6. Consider the FY 2025 Financial Statements – September and October

The Finance Committee met Wednesday, November 20th and reviewed the following items:

September and October financial statements – September was positive and negative for October. Mr. McKee noted the variances due to inpatient bed days payments and CDC.

For the month of September, the Center experienced a positive margin of \$4,498 for the first month of Fiscal Year 2025.

Month	Revenue	Expenses	Margin-Actual	Margin-Budget
September	\$1,220,963	\$1,215,465	\$5,498	\$19,158

Division Break-down	October
Mental Health	\$73,989
IDD	\$(15,707)

For the month of October, the Center experienced a negative margin of \$(17,819) bringing the year-to-date margin to negative \$(12,231).

Month	Revenue	Expenses	Margin-Actual	Margin-Budget
October	\$1,287,401	\$1,305,220	\$(17,819)	\$19,266

Division Break-down	October
Mental Health	\$46,928
IDD	\$3,066

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the financials as presented. Motion carried.

7. Purchasing and Capital Improvements for Center Properties and Tax-Exempt Financing Resolution

An estimate of costs, on motion of Mr. McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to adopt the resolution as presented. Motion carried.

To Allow Tax Exempt Financing

The Board of Trustees of Concho Valley Center for Human Advancement dba MHMR Concho Valley (MHMRCV) hereby resolves and approves the MHMRCV Capital Improvements Project (the “Project”) for the following purpose and site locations:

1. Remodel/Construction of Center owned properties 1501 West Beauregard, San Angelo, Texas 76901 and/or 1601 West Beauregard, San Angelo, Texas 76901 for the purpose of an Adult Mental Health Clinic, estimated cost \$2,225,000

2. Remodel/Construction/Purchase of 505 South Irving, San Angelo, Texas 76903 for the purpose of the Mental Health Clubhouse, estimated cost \$1,000,000

3. Purchase of five IDD group homes for the purpose of a 24-hour residential service for people with intellectual and developmental disabilities, estimated cost \$350,000/home = \$1,750,000

1818 High Butte Drive, San Angelo, Texas 76905

116 North Adams Street, San Angelo, Texas 76901

2417 West Beauregard Avenue, San Angelo, Texas 76901

3922 High Meadow Drive, San Angelo, Texas 76904

2905 Nueces Drive, San Angelo, Texas 76901

4. Plus recommended 15% Overage for the purpose of miscellaneous expenses relating to closing and refinancing, estimated cost \$746,250

The eight sites and overage for the Project has an estimated total cost up to \$5,721,250, including acquisition, renovations and start-up costs, or cost of re-financing and all miscellaneous expenses relating to the closing and refinancing of this project. It is the Board's intent to utilize tax exempt financing for this Project and, in the interim, expects to incur expenses in connection with the Project for which it will seek reimbursement from the bond proceeds.

This resolution is intended to be, and hereby is, a declaration of the Board's official intent to reimburse the expenditure of Project costs paid prior to the issuance of the bonds, and any interim borrowing to be incurred by the Borrower, with proceeds of such debt, in accordance with Treasury Regulations Section 1.150-2.

Each of the following individuals or their successors, is hereby authorized to execute any and all documents necessary and proper to carry out the purposes and intent of this Resolution including, without limitation, execution of all documents referred to herein either directly or indirectly, and said individuals, or their successors, are also authorized to execute such other and further documents, applications and forms as shall be necessary and appropriate to the Project, and processing of the application to the Lender and for the closing of the Loan.

NAME

TITLE

Gregory J. Rowe

Chief Executive Officer

Deborah PenaLuna

Chief Financial Officer

Notwithstanding any other provisions for this Resolution, each person authorized to execute any document referred to herein, is authorized to approve such changes, corrections and modifications as she/he may deem reasonable and necessary to effectuate the Loan.

The undersigned officer of the Board hereby certifies that the foregoing is a full, true and correct copy of the declaration of the Board of Trustees, duly made at a meeting held 21st of November 2024, and that said declaration has not been amended, modified, or revoked by the Board of Trustees.

Signature

Date

Printed Name

Title

ATTEST:

Signature

Date

Printed Name

Title

8. Consideration of Monthly Report of the Finance Committee

- Update of the Renewal for the Center’s Employee Health Insurance – cost stayed the same
- Discussion of Prior Year Lapsed HHSC Funds-no resolution as of yet
- Ongoing review of the 1115 Medicaid Waiver Programs – Charity Care Pool (CCP) and Directed Payment Program (DPP)-
- Review of the Chief Executive Officer’s Expenses – reviewed September and October expenses

On the motion of the Finance Committee, the Board of Trustees unanimously voted to approve the report as presented. Motion carried.

9. Consideration of Board of Trustees Policies

- 1.05.00.00 Use of Funds for Employee Support and Recognition
- 3.07.00.00 Information Services
- 3.08.04.00 Employment of Personnel
- 3.08.05.00 Employee Personnel File
- 3.08.10.00 Employee Separations

On motion of Trustee Gibson, seconded by Trustee Harrison, the Board of Trustees unanimously voted to approve the policies with the recommended changes. Motion carried.

10. Review of the FY2024 Strategic Plan Scorecard

Gregory J. Rowe, CEO, gave a brief overview of the Goals and Objectives performance measures.

11. Consider the Report of the Chief Executive Officer regarding current Center Operations

On motion of Mr. McKee, seconded by Mr. Peterson, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

12 Corporate Compliance Training (standing agenda item)

No report.

13. Consider the Resignation submitted by Dr. Tim Davenport Herbst and Recognition for Years of Service

On motion of Trustee Gibson, seconded by Trustee McKee, the Board of Trustees unanimously voted to accept the resignation. Motion carried.

14. Consider Election of Board Officers & Committee Members

On motion of Personnel Committee, the Board of Trustees unanimously voted to approve the following the members as officers and committee members:

BOARD OF TRUSTEES COMMITTEES 11/2024 – 10/2025 (reassigned 01/29/2024)			
EXECUTIVE	FINANCE	PROGRAM	PERSONNEL
Cary Houston – Chair	Don McKee, Chair	Jana Harrison, Chair	Jeff Gibson, Chair
Jeff Gibson - Vice Chair	(Vacant)	Sangeeta Singg	Jana Harrison
Don McKee - Secretary/Treasurer	Judge Frank Tambunga (01/24) Lt Burleigh Locklar/Quentin Williams (Monthly)	Sheriff Jeff Garner Linda Kujawski (Quarterly or As-Needed Basis)	Drew Peterson (As-Needed Basis)

BOARD LIAISONS 11/2024– 10/2025		
PLANNING AND NETWORK ADVISORY COMMITTEE	SAN ANGELO CLUBHOUSE ADVISORY COMMITTEE	TEXAS COUNCIL REPRESENTATIVE
Linda Kujawski (Report on a quarterly basis)	Don McKee (Report on a quarterly basis)	Cary Houston (Report on a quarterly basis)

15. Outcome of Sponsoring Agencies Annual Meeting

Five reappointments were accepted. Information only, no action required.

16. Consider the next meeting, Thursday, January 24, 2025 at 5:30 pm and Adjournment.

Annual Employee/Trustees Recognition at the San Angelo Country Club, December 5, 2024.

At approximately 6:50pm, the meeting was adjourned.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.