



"Working Together to Help People Help Themselves"

BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 28, 2023 – 5:30 PM
1501 WEST BEAUREGARD, SAN ANGELO, TEXAS 76901
TELECONFERENCE LINE: 833-8815-7671 ACCESS CODE: 828054

BOARD OF TRUSTEES PRESENT: Cary Houston Jeff Gibson
Dr. Sangeeta Singg Linda Kujawski
Drew Peterson Jana Harrison
Don McKee

BOARD OF TRUSTEES ABSENT: Dr. Tim Davenport-Herbst Dianna Spieker

SHERIFF ABSENT: Burleigh Locklar – Tom Green County
Jeff Garner – Reagan County

CENTER ATTORNEY: Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:32 pm, Mr. Houston recognized a quorum present and called the meeting to order. Mr. Gibson gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments

3. Employee of the Month for September

Mr. Rowe recognized Paige Guzman as the recipient of the RISE award for the month of September. Ms. Guzman is an Accountant in the Business Office.

4. Consider the Minutes of the August 24, 2023 Board Meeting

On motion of Mr. McKee, seconded by Ms. Harrison, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

5. Monthly Report of the Finance Committee

The Committee met Wednesday, September 27, 2023 at 2:00 pm and the following the items were reviewed:

- Review of the Financial Statement- August – A negative margin for the month is due to a staff bonus and purchase of office furniture. Mr. McKee highlighted the end of the year positive

margin of \$631,000 and noted that it could be a larger margin once the independent audit is completed.

Month	Revenue	Expenses	Margin-Actual	Margin-Budget
August	\$1,404,580	\$1,426,751	\$(22,171)	\$63,948

- Update of the TIPS Purchases – Lloyd Downing Campus Renovations and Chairs – gave update of the progress.
- Update of the San Angelo Health Foundation – received \$100,000 with required match of \$82,000. Will be applying for other grants.
- Report of the Sedgwick-TCRMF Worker’s Comp Liability Audit – Information requested has been submitted.
- Report of the Annual Financial Audit ending August 31, 2023 – currently underway and information requested continuously being submitted.
- Review of the 1115 Medicaid Waiver Programs – Charity Care Pool (CCP) and Directed Payment Program (DPP) – No information.
- Review of the Chief Executive Director’s Expenses -\$880.89

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

6. Consider the FY2023 4th Quarter HHSC Financial Certification

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the certification as presented. Motion carried.

7. Consider the FY2023 4th Quarter Investment Report

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

8. Consider the FY2023 4th Quarter Report of the Program Committee

The Committee met Thursday, September 18, 2023 at 4:00 pm and the following items were reviewed:

- Review of FY 2023 4th Quarter Reporting of the HHSC Local Mental Health Authority (LMHA) Performance Contract for Adult Mental Health and Children Mental Health Performance Measurers and Overview of the FY2024 LMHA Performance Contract.
- Review of the FY 2023 4th Quarter Reporting of the HHSC Local Intellectual Developmental Disabilities Authority (LIDDA) Performance Contract Measures and Overview of the FY2024 LIDDA Performance Contract.
- Outcome of the LIDDA Quality Management Review
- Outcome of the IDD Individualized Services and Supports Review – DAHS License
- Update of the IDD Summitt

On motion of the Program Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

9. Consider the FY2023 4th Quarter Report of the Planning and Network Advisory Committee

The Committee met Thursday, September 27, 2023 at noon and the following items were reviewed for input:

- Review and input of Quality Management Items
- Review and input of Contracts
- Review and Input of the Outcome of the LIDDA QM Review
- Review and Input of the IDD Individualized Skills Socialization (ISS) Review – Day Activity & Health Services (DAHS)
- Review and Input of the New Performance Contract Deliverable – Emergency Decertification Plan

On motion of Ms. Kujawski, seconded by Ms. Harrison, the Board of Trustees unanimously voted to accept the report as presented with no recommendations. Motion carried.

10. Consider the FY2023 4th Quarter Report of the San Angelo Clubhouse Advisory Committee

On motion of Ms. Kujawski, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

11. Consider Board Policy 3.07.00.00 Information Systems

On motion of Mr. McKee, seconded by Ms. Harrison, the Board of Trustees unanimously voted to approve the updated policy. Motion carried.

12. Consider Board Policy 3.01.00.01 Reserve Funds and Investment Policy

On motion of Mr. McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the updated policy. Motion carried.

13. Consider the Report of the Chief Executive Officer regarding current Center Operations

On motion of Ms. Harrison, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the report. Motion carried.

14. Corporate Compliance Oversight - Practical Guidance for Health Care Governing Boards on Compliance Oversight – Tentative Training

Standing agenda item – Training tentative scheduled for December 2023.

15. Consider next meeting Thursday, October 19, 2023, at 5:30 pm

At approximately 6:34 pm, the meeting was adjourned.

16. Adjournment

Adjourn 6:35 pm.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.