



“Working Together to Help People Help Themselves”

**PUBLIC NOTICE-AGENDA
BOARD OF TRUSTEES MEETING
THURSDAY, JULY 20, 2023 – 5:30 PM
1501 WEST BEAUREGARD, SAN ANGELO, TEXAS 76901
TELECONFERENCE LINE: 833-8815-7671 ACCESS CODE: 828054**

Board of Trustees Present: Cary Houston Jana Harrison
Don McKee Drew Peterson
Jeff Gibson Linda Kujawski

Board of Trustees VIA Zoom: Dr. Sangeeta Singg
Dr. Tim Davenport-Herbst

Board of Trustees Absent: Dianna Spieker

Sheriff Absent: Jeff Garner, Reagan County
Burleigh Locklar, Tom Green County

Center Attorney Present: Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:31 Mr. Houston called the meeting to order and recognized a quorum present.

2. Public comments will be limited to three (3) minutes

No public comments

3. Employee of the Month for June and July

Gregory J. Rowe, CEO, recognized Alex Robles as the RISE award recipient for the month of May. Ms. Robles is the Non-Physician Mental Health Professional for several LMHA’s and the Education Services Center Region 15.

Mr. Rowe recognized Diane Beltran as the RISE award recipient for the month of June. Ms. Beltran is the Human Resources Specialist.

Mr. Rowe recognized Terry Reeves as the RISE award recipient for the month of July. Mr. Reeves is a Service Coordinator for IDD Services.

4. Presentation of the FY 2023 Employee Engagement Survey Results by Joel L. Carr, Ph.D., LCSW-S, LPC-S, LCDC

Dr. Carr gave an overview of the Employee Engagement Survey launched April 5, 2023, and closed April 19, 2023. The survey was distributed by Dr. Joel L. Carr at Angelo State University using Qualtrics, a Texas Tech University System purchased survey software platform. Responses were confidential and anonymous as staff had no knowledge of who responded or how they responded. 160 Employees were on the distribution list; 1 email address was not valid; 159 employees had an opportunity to take the survey; 144 employees responded (90.57% response rate); 144 employee responses were useable (100% useable response rate). Overall, Center-wide satisfaction scores were higher than the behavioral health norms.

On motion of Mr. Gibson, seconded by Ms. Harrison, the Board of Trustees unanimously voted to accept the report. Motion carried.

5. Consider the Minutes of the April 27, 2023 Board Meeting

On motion of Mr. McKee, seconded by Ms. Harrison, the Board of Trustees unanimously voted to approve the minutes of April 27, 2023 meeting as presented. Motion Carried.

6. Monthly Report of the Finance Committee

- Review of the Financial Statement-April, May, and June – Reviewed the April and May financials. The June financial was not available. Both months had positive margins.

Month	Revenue	Expenses	Margin-Actual	Margin-Budget
May	\$1,466,153	\$1,193,155	\$277,998	\$180,547
April	\$1,407,480	\$1,298,745	\$108,735	\$(20,273)

- Review of the FY 2023 Operating Budget Amendment #2 - included HHSC ARPA funding for the HCS/TXHML programs, Charity Care Pool reimbursement and the acceptance of the TVC Grant for 23-24
- Preliminary discussion of the 2024 Operating Budget–
 - Review of the 1115 Medicaid Waiver Programs – Charity Care Pool (CCP) & Directed Payment Program (DPP)
 - HHSC IDD Financial Audit
 - Discussion regarding an Independent Financial Auditing Firm-request approval from HHSC to extend current financial firm.
 - Update of the Center’s Capital Improvement Projects
 - Review of the Chief Executive Officer’s Expenses - reviewed April, May and June

On motion by the Finance Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

6. Consider the FY 2023 Operating Budget Amendments

On motion of Mr. McKee, seconded by Mr. Gibson, the Board of Trustees unanimously voted to approve the budget amendments with revenues at \$16,033,645 and expenses at \$15,495,079 as presented. Motion carried.

7. Consider the FY 2023 3rd Quarter Financial Certification

On motion of Mr. McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the certification as presented. Motion carried.

8. Consider the FY 2023 3rd Quarter Investment Report

On motion of Ms. Harrison, seconded by Mr. Peterson, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

9. Consider the FY 2023-2024 HOME Grant with the City of San Angelo

On motion of Mr. Houston, seconded by Mr. McKee, the Board of Trustees unanimously voted to approve the grant request in the amount of \$70,000. Motion carried.

10. Consider Authorization for the Submission of the San Angelo Health Foundation Grant Request

On motion Ms. Kujawski, seconded by Ms. Harrison, the Board of Trustees unanimously voted to authorize the submission of the grant request and authorize the Chair to sign a letter of support Motion carried.

11. Quarterly Report of the Program Committee

On motion of the Program Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

The following items were reviewed:

- Review of the FY 2023 3rd Quarter Reporting of the HHSC Local Mental Health Authority (LMHA) Performance Contract for Adult Mental Health and Children Mental Health Performance Measures
- Review fo the FY 2023 3rd Quarter Reporting of the HHSC Local Intellectual Developmental Disabilities Authority (LIDDA) Performance Contract Measures
- Outcome of the HHSC YES Waiver Review

12a. Quarterly Report of the Planning and Network Advisory Committee

On motion of Ms. Kujawski, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

The following items were considered for input:

- Review and input of Quality Management Items – no input
- Review and input of Contracts – recommend continue 11 IDD contracts.

- Report of the IDD Vocational Apprenticeship Tablet Program – recommended the purchase of the 25 Ipads.

12b. Consider Board Policy 1.01.00.00 Center Mission, Vision, and Values

On motion of Mr. Peterson, seconded by Ms. Harrison, the Board of Trustees unanimously voted to approve the updated policy. Motion carried.

The July Board agenda did not include a 13 and 14 item.

15. Consider Board Policy 1.04.10.04 Tobacco-Free Environment

On motion of Mr. McKee, seconded by Mr. Gibson, the Board of Trustees unanimously voted to approve the updated policy. Motion carried.

16. Consider the FY 2024 Membership Dues of the Texas Council of Community Centers

Table for next meeting.

17. Consider the Report of the Chief Executive Officer regarding current Center Operations

On motion of Mr. Gibson, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

18. Outcome for the Texas Council of Community Centers Annual Conference

The 2023 annual conference was held in Houston. Six staff and two trustees attended the conference. The general and individual sessions were very informative.

19. Consider next meeting Thursday, August 24, 2023, at 5:30 pm and Adjournment

On motion of Mr. McKee, seconded by Mr. Peterson, the Board of Trustees unanimously voted to adjourn. Motion carried.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.