



*“Working Together to Help People Help Themselves”*

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**PUBLIC NOTICE-AGENDA  
BOARD OF TRUSTEES MEETING  
THURSDAY, MARCH 23, 2023 – 5:30 PM  
1501 WEST BEAUREGARD, SAN ANGELO, TEXAS 76901  
TELECONFERENCE LINE: 833-8815-7671 ACCESS CODE: 828054**

**Board of Trustees Present:** Cary Houston                      Jana Harrison  
Don McKee    Drew Peterson  
Jeff Gibson    Dianna Spieker  
Linda Kujawski

**Board of Trustees VIA Zoom:** Dr. Sangeeta Singg

**Board of Trustees Absent:** Tim Davenport-Herbst

**Sheriff Present:** Jeff Garner, Reagan County

**Sheriff Absent:** Burleigh Locklar, Tom Green County

**Center Attorney Present:** Jeff Chandler

**1. Call the meeting to order, invocation, certification of a quorum**

At approximately 5:35 pm. Cary Houston, Chair, recognized a quorum was present and called the meeting to order. Jeff Gibson gave the invocation.

**2. Public comments will be limited to three (3) minutes**

No public comments were made.

**3. Employee of the Month for March**

Gregory J. Rowe, CEO, recognized Seth Jones, IDD Service Coordinator, as the RISE award recipient for the month of March.

**4. Presentation of the FY2022 Annual Report**

Alyssa Spence, Community Relations Coordinator presented the report and noted that the report had been distributed to the Center’s Sponsoring Agencies, Community Agencies, and posted on our website.

**5. Consider the Minutes of the February 23, 2023 Board Meeting**

On motion of Dianna Speaker, seconded by Jeff Gibson, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

## 6. Monthly Report of the Finance Committee

- Review of the Financial Statements-February

The Center experienced a positive margin of \$54,519 for the month of January bringing the fiscal year to date margin to a positive margin of \$255,769.

Month	Revenue	Expenses	Margin-Actual	Margin-Budget
February	\$1,120,628	\$1,066,109	\$54,519	\$(14,339)

- Review of the 2<sup>nd</sup> Quarter HHSC Financial Certification – Total Liabilities & Fund Equity \$6,573,454
- Review of the 2<sup>nd</sup> Quarter Center Investment Report – Beginning Balance \$2,731,381,.42 & Ending Balance \$2,741,245.76
- Review of mid-year report of Inpatient Crisis Services – MCOT & Crisis Respite –Most data was average for the mid-year. It was noted that so far for the year the inpatient beds have been under-utilized
- Review of the Chief Executive Officer’s Expenses –

Mr. McKee noted the out-of-pocket expenses at \$332.70 and Center credit card expenses at \$232.70. Total expense of \$565.40 for the month of February. A detailed travel/reimbursement form is available in the business office.

On motion of Jeff Gibson, seconded by Linda Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

## 7. Consider the 2nd Quarter Report of the Program Committee

The Committee met Thursday, March 23<sup>rd</sup> at 4:00 pm. Members present were Linda Kujawski and Dr. Sangeeta Singg. The following items were discussed:

- Review of FY 2023 2<sup>nd</sup> Quarter Reporting of the HHSC Local Mental Health Authority (LMHA) Performance Contract for Adult Mental Health and Children Mental Health Performance Measures
- Review of the FY 2023 2<sup>nd</sup> Quarter Reporting of the HHSC Local Intellectual Developmental Disabilities Authority (LIDDA) Performance Contract Measures
- Review of the Mid-year Report of Crisis Services – MCOT & Crisis Respite

On motion of Don McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

## 8. Consider the 2<sup>nd</sup> Quarter Report of the Planning and Network Advisory Committee

The Committee met Wednesday, March 22<sup>nd</sup> and the following items were considered for input:

- REVIEW AND INPUT OF QUALITY MANAGEMENT ITEMS
  - FY '22 Q3-4 TCOOMMI TAC Review
  - FY '22 Q3-4 TCOOMMI PGP Review
  - FY '23 Access to Routine MH Services Mystery Caller Review
  - FY '23 HHSC Comprehensive Mental Health Review Report of Findings & CAP
  - FY '23 QM AVAIL Hotline Mystery Caller Survey, Dec. 2022
  - FY '23, Q2 Dr. Strong Safety Drills – AMH/FYGC

- FY '22 Q3-4 AMH Chart Review
  - FY '22 Q3-4 CMH Chart Review
  - FY '23 IDD GR CAP Review, Sept. 2022 – Dec. 2022
  - FY '23 IDD HCS CAP Review, Sept. 2022 – Dec. 2022
  - FY '23 IDD TxHmL CAP Review, Sept. 2022 – Dec. 2022
  - FY '23 Crisis Respite Semi-annual Facility Review
  - FY '23, Q1-2 Crisis Respite Records Review
  - FY '23, Q1-2 AMH Chart Review
  - FY '23, Q1-2 CMH Chart Review
- REVIEW AND INPUT OF CONTRACTS
    - AVAIL Solutions, Inc
    - East Texas Behavioral Health Network
    - River Crest Hospital
    - Shannon Behavioral Health
    - Shannon Primary Care Services
    - West Texas Counseling and Guidance
- REVIEW AND INPUT OF THE HHSC VOCATIONAL APPRENTICESHIP PROGRAM
- REVIEW AND INPUT OF THE IMPLEMENTATION OF THE INDIVIDUALIZED SOCIAL & SKILLS SERVICES

On motion of Dianna Spieker, seconded by Jana Harrison, the Board of Trustees unanimously voted to accept the report with no recommendations. Motion carried.

## 9. Consider the 2<sup>nd</sup> Quarter Report of the San Angelo Clubhouse Advisory Committee

Ami Flint gave the following report:

**Members:** New in Q2: 6 Total Members at End of quarter: 177. **Funding:** Submitted a Letter of Intent to King Foundation for \$40,000 and should find out in the next few weeks of status. Applied for the United Way grant - Site Visit on 1/31, Meeting on 4/3 to find out results. Working on SECC application

**Fundraisers:** Looking for sponsorships for: • 0.5K on May 6, 2023 • R.I.S.E. to Recovery Event on Oct 10, 2023 – World Mental Health Day. **Events:** December: Mental Health Rally on the Courthouse Lawn – in partnership with NAMI. Open on Christmas for Members, and several community members joined as well. January: Memorial Dinner for Kristy Rodriguez; February: Palentine's Dance and Random Acts of Kindness Week Feb. 12-18.

On motion of Dianna Spieker, seconded by Linda Kujawski, the Board accepted the report as presented. Motion carried.

**10. Consider the Report of the Chief Executive Officer regarding current Center Operations**

Highlighted the Annual Texas council conference and SB 26. On motion of Jeff Gibson, seconded by Don McKee, the Board accepted the report of the CEO. Motion carried.

**11. Consider next meeting Thursday, April 27, 2023, at 5:30 pm and Adjourn**

At approximately 5:34 pm. Motion of Linda Kujawski to adjourn the meeting.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.