



“Working Together to Help People Help Themselves”

**PUBLIC NOTICE-AGENDA
BOARD OF TRUSTEES MEETING
THURSDAY, OCTOBER 27, 2022 – 5:30 PM
1501 WEST BEAUREGARD, SAN ANGELO, TEXAS 76901
TELECONFERENCE LINE: 833-8815-7671 ACCESS CODE: 828054**

BOARD OF TRUSTEES PRESENT: Dianna Spieker John Stokes
Cary Houston Linda Kujawski
Jeff Gibson Don McKee
Dr. Davenport-Herbst

VIA ZOOM: Dr. Sangeeta Singg

BOARD OF TRUSTEES ABSENT: Jana Harrison

SHERIFFS ABSENT: Burleigh Locklar, Tom Green County

SHERIFFS PRESENT: Jeff Garner, Reagan County

CENTER ATTORNEY PRESENT: Jeff Chandler

1. **Call the meeting to order, invocation, certification of a quorum**
At approximately 5:34 pm, Mr. Stokes, Chair, called the meeting to order.
2. **Public comments will be limited to three (3) minutes**
No public comments.
3. **Employee of the Month for October**
Both, Krystal Morales, Receptionist for the Family and Youth Guidance Center and Jackie Saldana, Patient Accounts Clerk for the Family and Youth Guidance Center received the RISE award for the month of October.
4. **Consider the Minutes of the September 22, 2022 Board Meeting**
On motion of Tim Davenport-Herbst, seconded by Kujawski, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.
5. **Monthly Report of the Finance Committee**

- Review of the FY2023 Financial Statement – September Revenues were reported at \$1,191,900 and expenses were reported at \$1,209,393 with a negative margin of \$17,493.
- Review of the Group Employee Health Insurance Rates- There will be no rate increase for fiscal year 2023 and dental insurance will be part of the benefit.
- Review of the Chief Executive Officer’s Expenses- A total of \$733 receipts for the month of September.

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the finance committee report as presented. Motion carried.

6. **Consider United Way Grant Signature Page**

On motion of Mr. Mckee, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the submission the United Way 2022-2023 Community Partner Funding Application in the amount of \$55,000 and authorize the Board Chair to sign the grant.

7. **Consider the FY 2023 HOME Grant Sub-Recipient Agreement**

On motion of Ms. Kujawski, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the grant in the amount \$60,000 and authorize the Board Chair to sign the grant.

8. **FY2022 4th Quarterly Report of the Planning and Network Advisory Committee**

Ms. Kujawski, Board PNAC Liaison, reported that the committee met October 26th at noon and the following items were considered:

- FY2022 Annual Abuse/Neglect/Exploitation Confirmations Reports
- FY2022 Annual Complaints Report
- FY2022 Annual Mortality Report
- FY2023 ADA Self-Evaluation and Transition Plan
- FY2023-FY2024 LMHA Quality Management Plan
- FY2022 IDD HCS CAP Review-August 2022
- FY2022 IDD CFC CAP Review-August 2022
- FY2022 IDD PASRR CAP Review-August 2022
- FY2023 Crisis Respite Physical Plant Review
- FY2023 Crisis Respite Records Review
- FY2022 Q3-Q4 RACT Team Chart Review
- Review of the FY2022 Patient Satisfaction Surveys

On motion of Ms. Kujawski, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the 4th quarter report as presented with no recommendations. Motion carried.

9. **FY2022 4th Quarterly Report of the San Angelo Clubhouse Advisory Committee**

Ami Mizzell-Flint, Director of the San Angelo Clubhouse, reported 143 memberships with 10 new memberships increase for the quarter. She noted that they are fully staffed, and one employee will be

taking the clubhouse training. She invited trustees and staff to the RISE to Recovery Luncheon to be held November 1st. They participated in several few socials, including the July 3rd -fireworks and the United Way Annual Luncheon. Ms. Flint noted a few highlights of the effectiveness of the clubhouse program: a 86% decrease in psychiatry services and decrease in law enforcement confrontations and 63% that were on drugs are no longer use drugs.

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

10. **1st Year Report of the Center's Strategic Plan Goals & Objectives**

Mr. Rowe, CEO, gave a brief report of the Center's performance in accomplishing the goals and objectives of the strategic plan. He noted that 4 of the 5 goals were met. Due to work force challenges across the state and nation goal 1 was difficult to meet. Goal 1: To be the Employer of Choice for Prospective and Current Employees – Objective A: Reduce voluntary staff turnover by 2% from the 2021 baseline: Annual Overall Turnover target is 27.54% and Center performed at 29.17%; Annual Voluntary Turnover is 21.80% and Center performed at 24.80%. Staff are continuously working on improving efforts. On motion of Mr. Mckee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

11. **Consider the Report of the Chief Executive Officer regarding current Center Operations**

On motion of Mr. Gibson, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

12. **Consider Appointment of Officers and Committee Members Assignments**

On motion of Mr. Houston, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the appointments of officers and committee members as recommended. Motion carried.

BOARD OF TRUSTEES COMMITTEE			
11/2022 – 10/2023			
EXECUTIVE	FINANCE	PROGRAM	PERSONNEL
Cary Houston – Chair	Don McKee, Chair	Linda Kujwaski, Chair	Diana Spieker, Chair
Dianna Spieker - Vice Chair	Tim Davenport-Herbst	Sangeeta Singg	Cary Houston
Jeff Gibson - Secretary/Treasurer	Jana Harrison Lt Burleigh Locklar (Monthly)	Sheriff Jeff Garner Drew Peterson (Quarterly or As-Needed Basis)	Jeff Gibson Dianna Spieker (As-Needed Basis)

BOARD LIAISONS		
11/2022- 10/2023		
PLANNING AND NETWORK ADVISORY COMMITTEE	SAN ANGELO CLUBHOUSE ADVISORY COMMITTEE	TEXAS COUNCIL REPRESENTATIVE
Linda Kujawski (Report on a quarterly basis)	Tim Davenport-Herbst (Report on a quarterly basis)	Cary Houston (Report on a quarterly basis)

13. Consider Board Policy 2.01.00.00 Board of Trustees Bylaws

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the change: Article One Section 2- Add the full address of the principal office. Motion carried.

14. Closed Session – Section 551.072 Deliberation of Real Property Sale – Parcel of Land at the Fish Hatchery Property and Section 551.074 Personnel Matters – Performance Evaluation of the CEO

At approximately 6:45 pm, Mr. Stokes announced that the Board of Trustees would convene in closed session for the purpose of a property sale concerning the Fish Hatchery property and the Performance Evaluation of Gregory J. Rowe, CEO.

At approximately 7:26 pm, the Board of Trustees reconvened to open session and Mr. Stokes announced that no action was taken during closed session.

15. **Consideration of Any Action Regarding the Performance Evaluation and Employment Agreement of the Chief Executive Officer, Gregory J. Rowe**

After consideration of the CEO performance evaluation, on motion of Mr. Houston, seconded by Mr. McKee, the Board of Trustees unanimously voted to an additional salary increase of 10% retroactive September 1, 2021. Motion carried.

16. **“Things Everything a Board Member Should Be Talking About” – Texas Council Bulletin**

Mr. Houston, Board representative for the Texas Council of Community Centers, noted the October bulletin and requested trustees read for lots of great information. No action required.

17. **Special Recognition for John “Sandy” Stokes, Board Chairman**

Mr. Rowe presented Mr. Stokes with a Certificate of Recognition signed by the Sponsoring Agencies. Mr. Stokes was recognized for his years of services (November 1, 2010 – October 31, 2022) on the Board.

18. **Consider next meeting Thursday, January 26, 2023, at 5:30 pm**

- Staff/Trustee Recognition December 15th at Bentwood Club.

19. **Adjourn**

At approximately 7:40 pm, the meeting was adjourned.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.