



BOARD OF TRUSTEES MEETING

THURSDAY, October 28, 2021 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671 Access Code: 828054

BOARD OF TRUSTEES PRESENT:

John Stokes

Dr. Sangeeta Singg

Linda Kujawski

Jeff Gibson

Dr. Davenport-Herbst

Dianna Spieker

Cary Houston

Don McKee

Pat Trevino

SHERIFF REPRESENTATIVE ABSENT:

Burleigh Locklar, Tom Green County

Jeff Garner, Reagan County

CENTER ATTORNEY ABSENT:

Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:32 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Five trustees were physically present: Mr. Stokes-Chair, Mrs. Kujawski, Dianna Spieker, Jeff Gibson, and Cary Houston at 1501 West Beauregard and five trustees were in attendance via Zoom meeting: Dr. Davenport-Herbst, Dr. Singg, Pat Trevino. Mr. Gibson gave the invocation.

2. Public comments will be limited to three (3) minutes





No public comments were made.

3. Employee Recognition

Mr. Rowe announced the employee of the month for October: Leslie Poole! Ms. Poole is a psychosocial rehabilitation provider for our RACT Team on the MH side of our organization. She also works after hours for MCOT. Ms. Poole was unable to attend the Board meeting for recognition.

4. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2020												2021												94%
COMPLETED - OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
COMPLETED - OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
COMPLETED - OBJECTIVE 3: Develop a CCBHC staffing plan for MHMRCV based on findings of needs assessment.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
OBJECTIVE 4: Secure Designated Collaborating Organization (DCO) agreements.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	96%
COMPLETED - OBJECTIVE 5: Develop a new CCBHC-compliant Behavioral Health Operating Procedures Manual for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
COMPLETED - OBJECTIVE 6: Obtain Texas HHSC licensure for SUD OP treatment program.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
COMPLETED - OBJECTIVE 7: Secure funding to purchase and implement electronic health records (EHR).	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
COMPLETED - OBJECTIVE 8: Staff training and awareness about CCBHC.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	100%
OBJECTIVE 9: Submit HHSC CCBHC application and undergo review process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	45%

-  Closed or near-closed month.
-  Red text indicates COVID-19 pandemic.
-  Timeframe to accomplish objective.
-  MHMRCV is the lead.

Ms. Torres noted the project is about 94% completed. Center leadership participated in an initial CCBHC Intake Interview with HHSC on 10/26/21. HHSC informed the Center they are ready to accept documents that support CCBHC readiness between 11/9/21-11/16/21. On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report. Motion carried.

At approximately 5:45 the Board of Trustees recessed and reconvened at approximately 5:49

5. Consider the Minutes of the September 23, 2021, Board Meeting

On motion of Mr. Houston, seconded by Mr. Gibson, the Board of Trustees unanimously voted to approve the minutes as presented. Ms. Spieker abstain from voting. Motion carried.

6. Report of the Finance Committee

The Committee met October 27th and discussed the following items:

- Review of the FY2021 Financial Statement – September – FY 2021 ended with a positive margin. On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report. Motion carried.
- Review of the Employee Retention Bonus
- Review of the Group Employee Health Insurance – 10% increase, stilling negotiating with Blue Cross/Blue Shield
- Review of the Chief Executive Officer’s Expenses

On motion of Mr. McKee, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

7. Report of the Planning and Network Advisory Committee

On motion of Ms. Spieker, seconded by Mr. Houston, the Board of Trustees unanimously voted to accept the report of the Committee.

The Committee September 27th and the following items were considered for recommendations:

Quality Management Items

- FY '21 Abuse/Neglect/Exploitation Annual Report
- FY '21 Annual Complaints Report
- FY '21 Annual Mortality Report
- FY '21 PASRR CAP Review, July/Aug
- FY '21 HCS CAP Review, July/Aug
- FY '21, Q4 IDD QA CAP Review
- FY '21, Q1-2 TCOOMMI PGP Review
- FY '21, Q3-4 AMH Review

- FY '21, Q3-4 CMH Review
- FY '21 CMH CBT Fidelity Review
- FY '21, Q4 HHSC Mystery Caller Report

No recommendation was made.

8. Report of the Clubhouse Committee and Services

On motion of Dr. Davenport-Herbst, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept an annual report for FY 2021. Motion carried.

Members

- New members in 2021: 8; Total # of members: 147; Total # of active members 62

Funding / Grants

- HHSC: \$147,880; Methodist Healthcare Ministries (MHM): \$52,600; Supplemental MHM (COVID Related): \$67,098; United Way: \$25,000 (New funded partner, guaranteed for 2 years); King Foundation: \$25,000; and Participating in Grant project with Clubhouse Texas, which nets the San Angelo Clubhouse \$1,666/month

Events

- San Angelo Gives – May-Raised \$1,744; 0.5K Event – May 2nd Annual event- Raised \$2,530 after expenses; R.I.S.E. to Recovery Lunch – May-1st event; planned to be annual-Raised \$13,000 in donations and pledges over three years; Smash the Stigma Rally – October - Great publicity – Front page of Standard-Times, KSAN/KLST

Other

- Clubhouse staff and members helped start up a local NAMI affiliate, which is currently in the final phase of becoming “official”
- Johna Burch, Clubhouse Manager, is a United Way Loaned Executive, and is also part of this year’s Leadership San Angelo
- Ami Mizell-Flint is part of United Way’s Speaker Bureau this year. Also, participating in HHSC’s Leadership Fellows Academy (graduation is in November)
- Teresa Wilson, new Clubhouse Culinary Generalist, completed her Serv-Safe Kitchen Manager course

9. Report of the Program Committee

The Committee met October 28th and the following items were reported:

- Review FY 2021 Summary of the Adult Mental Health and Children’s Mental Health Performance Measures
- Review the September IDD Authority Audit for FY 2021
- Provide an overview of Center Services for FY 2021

On motion of Ms. Kujawski, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the report. Motion carried.

10. Consider the Market Strategy and Cost of Rebranding the Center’s Image

Mr. Rowe presented a recommendation for a change in logo and colors. After weeks of reviewing potential examples, the ELT agreed on the following:



He explained the significant of the design. The compass represents the Center “moving forward”, “momentum”, & “progress”. We are moving into Behavioral Health Services, into a CCBHC, & truly encompassing “My Health My Resources” for people in the Concho Valley. The compass also provides a “nod” to our current logo with the circle & arrows. It can be color coded for individual Center programs. He reported that the total cost for the project, which includes printed materials and Center signs, is approximately \$24,494.

On motion Mr. Houston, seconded by Dr. Singg, the Board of Trustees unanimously voted to adopt the compass design and change color scheme to primary colors. Motion carried.

11. Consider the report of the Chief Executive Officer regarding current Center Operations

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept CEO report. Report on record. Motion carried.

12. Consider Election of Board Officers and Committee Members

On motion of Ms. Trevino, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the following slate of appointments. Motion carried.

BOARD OF TRUSTEES COMMITTEE 11/2021 – 10/2022			
EXECUTIVE	FINANCE	PROGRAM	PERSONNEL
Chair John Stokes	Don McKee, Chair	Linda Kujwaski, Chair	Cary Houston, Chair
Vice Chair (Dianna Spieker)	Tim Davenport-Herbst	Sangeeta Singg	Cary Houston
Jeff Gibson, Secretary/Treasurer	Jana Harrison Lt Burleigh Locklar (Monthly)	Sheriff Jeff Garner (Quarterly or As-Needed Basis)	Jeff Gibson Dianna Spieker (As-Needed Basis)

BOARD LIAISONS 11/2021– 10/2022		
PLANNING AND NETWORK ADVISORY COMMITTEE	SAN ANGELO CLUBHOUSE ADVISORY COMMITTEE	TEXAS COUNCIL REPRESENTATIVE
Linda Kujawski (Report on a quarterly basis)	Tim Davenport-Herbst (Report on a quarterly basis)	Cary Houston (Report on a quarterly basis)

13. Closed Session – Section 551.071 Consultation with Attorney and Section 551.072 Deliberation of Real Property – 6631 and 6711 Fish Hatchery Road Properties and the Purchase of 404 S. Irving Property.

At approximately 7:01 pm, Mr. Stokes announced the Board would convene into Closed Session for the deliberation of real property.

14. Open Session – Announce no action was taken during Closed Session

At approximately 7:35 pm, the Board reconvened into Open Session and Mr. Stokes announced that no action was taken during the Closed Session.

15. Consider the Purchase of the 404 South Irving Property

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to allow the Chief Executive Officer to go into final negotiations to complete the purchase of the 404 South Irving property knowing that it is over the market value and cannot use reserve funds to go below 120 days of operation. Mr. Stokes noted that even though purchase price of the property is over the appraised value it will benefit the community and clubhouse members. Motion carried.

16. Outcome of the Sponsoring Agencies Nominating Committee

The Sponsoring Agencies met and selected Jana Harrison. Ms. Harrison works at Howard College and is the Nonprofit and Workforce Coordinator. Her term will begin November 1, 2021.

17. Consider next meeting January 27, 2022, at 5:30 pm

- Bunch of Blessings, November 10, 2021
- Staff Celebration, December 16, 2021

18. Adjourn

At approximately 7:40 pm, the meeting was adjourned

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.