



“Working Together to Help People Help Themselves”

**PUBLIC NOTICE-AGENDA
BOARD OF TRUSTEES MEETING
THURSDAY, March 24, 2022 – 5:30 PM
1501 West Beauregard, San Angelo, Texas 76901
Teleconference line: 833-8815-7671 Access Code: 828054**

BOARD OF TRUSTEES PRESENT:

In person: Dianna Spieker	Cary Houston
Dr. Tim Davenport-Herbst	Jana Harrison
Don McKee	Linda Kujawski
Zoom: Dr. Sangeeta Singg	Jeff Gibson

BOARD OF TRUSTEES ABSENT: John Stokes

SHERIFFS ABSENT: Burleigh Locklar, Tom Green County
Jeff Garner, Reagan County

CENTER ATTORNEY PRESENT: Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:30 pm, Vice Chair, Dianna Spieker, recognized a quorum present and called the meeting to order.

2. Public comments will be limited to three (3) minutes

No public Comments were made.

3. Employee of Month

Mr. Gregory J. Rowe, Chief Executive Officer, recognized Kara Townley, Adult Mental Health Case Manager as employee of the month for February and Audrey Aguirre, Direct Support Staff for HCS/TXHML as employee of the month for March.

4. Final Report of the Crisis Counseling Assistance and Training Program

Mr. Rowe reported that the final report for the FEMA Disaster Pandemic Crisis Counseling Assistance and Training program was submitted and accepted. He also recognized the Crisis Counseling Team: Brent Jenkins, Amy Odell, Sharon Troy, and Mike Dotson. Informational only.

5. Presentation of the Employee Engagement Survey

Joel L. Carr, Ph.D., LCSW-S LPC-S, Clinical Consultant presented the results from an Employee Engagement Survey Fiscal Year 2022. He noted that the results were above national behavioral health norms. He reported that 160 Employees were in the distribution list, 2 e-mail addresses were not valid, 158 employees had an opportunity to take the survey, 92 employees responded (58.23% response rate) and 87 employee responses were useable (55.06% useable response rate). Areas of focus will be to enhance supervisor skills and coworker relations.





6. Consider presentation of the Certification Process as a Community Behavioral Health Clinic (CCBHC) by Jelly Nonprofit Consulting Services

Project Manager: Jelly Nonprofit Consulting
 Total Project Term: Jan 2020 – May 2022 (29 months)

CCBHC PROJECT MANAGEMENT PLAN
PROJECT SCHEDULE AND PROGRESS REPORT

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2022	99%
COMPLETED - OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J F M A M	100%
COMPLETED - OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J F M A M	100%
COMPLETED - OBJECTIVE 3: Develop a CCBHC staffing plan for MHMRCV based on findings of needs assessment.	J F M A M	100%
COMPLETED - OBJECTIVE 4: Secure Designated Collaborating Organization (DCO) agreements.	J F M A M	100%
COMPLETED - OBJECTIVE 5: Develop a new CCBHC-compliant Behavioral Health Operating Procedures Manual for MHMRCV.	J F M A M	100%
COMPLETED - OBJECTIVE 6: Obtain Texas HHSC licensure for SUD OP treatment program.	J F M A M	100%
COMPLETED - OBJECTIVE 7: Secure funding to purchase and implement electronic health records (EHR).	J F M A M	100%
COMPLETED - OBJECTIVE 8: Staff training and awareness about CCBHC.	J F M A M	100%
OBJECTIVE 9: Submit HHSC CCBHC application and undergo review process.	J F M A M	88%

Updated 3/23/2022

-  Closed or near-closed month.
-  Red text indicates COVID-19 pandemic.
-  Timeframe to accomplish objective.
-  MHMRCV is the lead.

On motion of Ms. Kujawski, seconded by Dr. Tim Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

7. Consider the Minutes of the January 27, 2022, Board Meeting

On motion of Mr. Houston, seconded by Ms. Harrison, the Board of Trustees unanimously voted to approve the January 27, 2022 minutes as presented. Motion carried.

8. Monthly Report of the Finance Committee

- Review of the FY2022 Financial Statements January and February – On motion of Mr. McKee, seconded by Mrs. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

At approximately 6:23 Ms. Kujawski left the meeting. At approximately 6:25 Ms. Kujawski joined the meeting.

- Discussion of the 1115 Medicaid Waiver-Directed Payment Program – Information only
- 2nd Quarter Report of the HHSC Financial Certification – On motion of Mr. McKee, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the certification as presented. Motion carried.
- 2nd Quarter Report of Center Investments – On motion of Mr. McKee, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept report as presented. Motion carried.
- Review of Grant Funding for the San Angelo Clubhouse – Item reviewed at the February Finance Committee meeting.
- Review of the Chief Executive Officer’s Expenses - Informational only

9. Final Annual Report of the Fish Hatchery No. 2 07-TX02952 and 7-GR-TX-54 Property

On motion of Mr. Houston, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the final annual utilization report as presented. Motion carried.

10. FY2022 2nd Quarter Report of the Program Committee

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

The following topics were discussed:

- Review of FY 2022 2nd Quarter Reporting of the HHSC Local Mental Health Authority (LMHA) Performance Contract for Adult Mental Health and Children Mental Health Performance Measurers
- Report of TCOOMMI Services and TDCJ Technical Assistance
- Review of the FY 2022 2nd Quarter Reporting of the HHSC Local Intellectual Developmental Disabilities Authority (LIDDA) Performance Contract Measures
- Review of the Amendment No. 1 to the FY 2022 LIDDA Performance Contract
- Report on the FY 2021 Home and Community based Services (HCS) /Texas Home Living (TXHML) Annual Survey and Certification Review
- Report on the October 2021 HHSC Review of the Community Living Assistance and Support Services (CLASS) Case Management Agency

11. Consider Grants for the San Angelo Clubhouse

On motion of Dr. Davenport-Herbst, seconded by Mr. McKee, the Board of Trustees unanimously voted to approve grant submissions and authorize the Board chair to sign appropriate grant forms.

- HHSC
- Meadows Foundation
- San Angelo Health Foundation
- Mood Foundation
- M.S. Doss Foundation
- San Angelo Area Foundation
- Mabee Foundation
- King Foundation
- HOGG Foundation

12. Consider Proclamations for March as Developmental Disabilities Awareness Month and April as Autism Acceptance Month

On motion Dr. Davenport-Herbst, seconded by Mr. Houston, the Board of Trustees unanimously voted to adopt the March and April proclamations as corrected. Motion carried.

13. Consider and Ratify Revised Board Policies:

4.01.02.00 Needs Assessment Policy

4.01.01.00 Availability and Accessibility of Services

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to approve the recommended changes and ratify the Board Chair signature. Motion carried.

14. Consider the Report of the Chief Executive Officer regarding current Center Operations

On motion of Mr. Gibson, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report by the CEO as presented. Motion carried.

At approximately 6:50, Ms. Spieker called a short recess.

15. Closed Session – Section 551.071 Consultation with Attorney and Section 551.072 Deliberation of Real Property - 6631 Fish Hatchery Road and 6711 Fish Hatchery Road Properties and the Purchase of 404 S. Irving Property

At approximate 7:00 pm, Ms. Speaker announced the Board of Trustees would convene into closed session.

16. Open Session – Announce no action was taken during Closed Session

At approximately 7:21 pm the Board of Trustees reconvened to open session and Ms. Spieker announced that no action was taken during Closed Session.

17. Consider next meeting third Thursday of the month April 21, 2022, at 5:30 pm

On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to establish the next regular meeting for April 21, 2022.

18. Adjourn

At approximately 7:25 pm, the meeting was adjourned.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.