

MHMR CONCHO VALLEY

My Health My Resources

"Working Together to Help People Help Themselves"

PUBLIC NOTICE-AGENDA

BOARD OF TRUSTEES MEETING

THURSDAY, January 27, 2022 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671 Access Code: 828054

BOARD OF TRUSTEES PRESENT:

John Stokes

Cary Houston

Dianna Spieker

Dr. Sangeeta Singg

Linda Kujawski

Jeff Gibson

Don McKee

Jana Harrison

BOARD OF TRUSTEES ABSENT:

Linda Kujawski

SHERIFF ABSENT:

Jeff Garner, Reagan County

Burleigh Locklar, Tom Green County

CENTER ATTORNEY PRESENT:

Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:30 the Chair called the meeting to order. Mr. Stokes, Ms. Spieker, Jeff Gibson, Cary Houston, and Jana Harrison were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Mr. Gibson gave the invocation.

2. Welcome and Introduction of New Trustee

Mr. Stokes welcomed and introduced Ms. Jana Harrison. Her appointment is November 1, 2021 – October 31, 2023. Center staff and the Center Attorney provided new trustee orientation January 25, 2022.

3. Administration of Oath of Office to Trustees

The honorable Judge Nolen administered the Oath of Office to trustees.

4. Public comments will be limited to three (3) minutes

No public comments

5. Introduction of New Employees and Employee of Month

Mr. Rowe introduced Monica Tello as the new Director of Human Resources.

Mr. Rowe recognized Tonya Boyett, Crisis Services and Zero Suicide Coordinator as employee of the month for December and Brandy Riley, Case Manager Assistant as employee of the month for January.

6. Consider presentation of the Certification Process as a Community Behavioral Health Clinic (CCBHC) by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

Project Manager: Jelly Nonprofit Consulting
Total Project Term: Jan 2020 – May 2022 (29 months)

CCBHC PROJECT MANAGEMENT PLAN
PROJECT SCHEDULE AND PROGRESS REPORT
Updated 1/25/2022

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2021												2022			94%		
COMPLETED - OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 3: Develop a CCBHC staffing plan for MHMRCV based on findings of needs assessment.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 4: Secure Designated Collaborating Organization (DCO) agreements.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 5: Develop a new CCBHC-compliant Behavioral Health Operating Procedures Manual for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 6: Obtain Texas HHSC licensure for SUD OP treatment program.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 7: Secure funding to purchase and implement electronic health records (EHR).	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
COMPLETED - OBJECTIVE 8: Staff training and awareness about CCBHC.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	100%
OBJECTIVE 9: Submit HHSC CCBHC application and undergo review process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	44%

- ☐ Closed or near-closed month.
- ☐ Red text indicates COVID-19 pandemic.
- ☐ Timeframe to accomplish objective.
- ☐ MHMRCV is the lead.

Ms. Torres gave an update of the review process:

- Submitted CCBHC support documents to HHSC for review, feedback, and scoring in **November 2021**.
- Received score on **January 18, 2022**.
- Per HHSC, “had a strong application, however there were a few areas across each of the program requirements that will need to be addressed. Some are only clarifications, whereas others are more overarching concerns that may require additional documentation.”
- We are scheduled to participate in Technical Assistance Call with HHSC on **Thursday, February 3, 2022**. Additional concerns were strengthening care coordination and focus on veterans services.
- Second submission window is scheduled for **Monday, March 7 - Friday, March 11, 2022**.
- After HHSC’s second review and approval of CCBHC support documents, staff will participate in HHSC virtual interviews to complete process of becoming a CCBHC.

On motion of Spieker, seconded by Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

7. Consider the Minutes of the October 28, 2021, Board Meeting

On motion of Spieker, second by Davenport-Herbst, the Board of Trustees unanimously voted to approve the minutes. Motion carried.

8. Presentation of the Independent Financial Audit by Singleton, Fincher & Co Year Ended August 31, 2021

Mr. Neilson presented via Zoom. He reported that the Finance Committee had in-depth review of audit outcome. He noted a few highlights of the audit. He reported that the Center’s fund balance exceeds HHSC recommendation which is good. He reported that all required reports were unmodified which means a clean opinion. There were no findings for the independent financial audit.

On motion of McKee, seconded by Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

9. Management’s Response to the Findings of the Independent Financial Audit Year Ended August 31, 2021

On motion McKee, seconded by Davenport-Herbst, the Board of Trustees unanimously voted to accept response of no findings. Motion carried.

10. Report of the Finance Committee

- Review of the FY2022 Financial Statement-October, November, December-On motion of McKee, seconded by Davenport-Herbst, the Board of Trustees unanimously voted to accept reports. Motion carried.
- Review of the FY 2022 1st Quarter Financial Certification- On motion Dr. Davenport-Herbst, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the certification report. Motion carried.
- Review of the FY 2022 1st Quarter Investment Report – interest rates continue to decline. On motion of Davenport-Herbst, seconded by McKee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.
- Review of the Chief Executive Officer’s Expenses – \$95.20 for the quarter-On motion of McKee, seconded by Davenport-Herbst, the Board of Trustees unanimously voted to accept the expense report as presented. Motion carried.

11. Ratification of the Chair’s Signature for a submission of a United Way Grant

On motion of Spieker, seconded by Harrison, the Board of Trustees unanimously voted to ratify the chair’s signature on the United Way application. Motion carried. Dr. Davenport-Herbst abstain from voting due to being on the UW Board of Directors. Motion carried.

12. Report of the Planning and Advisory Committee

Mr. Rowe reported that the committee met January 26th and reviewed the following items:

13 Host Home Contracts, three mental health contracts, the Corporate Compliance Plan and other QM audit reports. Melinda McCullough, Director of Operations gave a brief report on the 1115 Medicaid Waiver. Mr. Rowe reported on following items: The transition from Day Habilitation services to Social and Individualized skills, ZERO Suicide Training, and the Respite Crisis Facility report – still struggling with staffing issues.

On motion of Spieker, seconded by McKee, the Board of Trustees unanimously voted to accept the quarterly report. Motion carried.

13. Report of the Clubhouse Advisory Committee

The San Angelo Clubhouse director gave a brief report for FY 2022 1st Quarter. On motion of Spieker, seconded by Ms. Harrison, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

14. Report of the Program Committee

No report. The Committee meeting was canceled.

15. Consider revised logo for the Center’s Image

On motion of Mr. Gibson, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to authorize the CEO to go forward with the proposed logo. Motion carried.

16. Consider the Report of the Chief Executive Officer regarding current Center Operations

Mr. Rowe talked about the 1115 Waiver, Senator Perry visit, Financials, and Inpatient hospitalization services. He noted that the Interlocal Agreement with Tom Green County to provide mental health services through American Rescue Plan will be added to the operating budget. On motion of Gibson, seconded by Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

17. Closed Session – Section 551.071 Consultation with Attorney and Section 551.072 Deliberation of Real Property - 6631 Fish Hatchery Road and 6711 Fish Hatchery Road Properties and the Purchase of 404 S. Irving Property

No closed session held.

18. Open Session – Announce no action was taken during Closed Session

No closed session held.

19. Reporting regarding the Purchase of the 404 South Irving Property

Mr. Rowe reported that the purchasing contract is still being negotiated and that a March 4, 2022, closing date is scheduled.

20. Consider next meeting February 24, 2022, at 5:30 pm

Mr. Stokes reported that the next meeting will be February 24, 2022.

21. Adjourn

At approximately 7:03 pm, the meeting was adjourned.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.