



PUBLIC NOTICE-AGENDA BOARD OF TRUSTEES MEETING

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence

THURSDAY, SEPTEMBER 24, 2020 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671 Access Code: 828054

BOARD OF TRUSTEES PRESENT:

John Stokes
Tim Davenport-Herbst
Dr. Sangeeta Singg
Don McKee

Pat Trevino
Jeff Gibson
Linda Kujawski
Cary Houston

BOARD OF TRUSTEES ABSENT:

Dianna Spieker

SHERIFF PRESENT:

David Jones, Tom Green County

SHERIFF ABSENT:

Jeff Garner, Reagan County

CENTER ATTORNEY:

Jeff Chandler

1. Call the meeting to order, Invocation, certification of a quorum

At approximately 5:31 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes, Ms. Kujawski and Mr. Houston were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Mr. Rowe, Executive Director gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments were given.

3. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

Ms. Angelina Torres with Jelly Nonprofit Consulting Services presented a status report of the certification process. Noted the following project progress to date in accomplishing the CCBHC Objectives:

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2020												2021			Progress to Date:	
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M
OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.																	90%
OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.																	40%
OBJECTIVE 3: Develop a new CCBHC-compliant Operations Manual for MHMRCV.																	58%
OBJECTIVE 4: Obtain Texas HHSC licensure for SUD OP treatment program.																	100%
OBJECTIVE 5: Implement electronic health records (EHR) and CCBHC data tracking methodology.																	52%
OBJECTIVE 6: Staff training and awareness about CCBHC.																	0%
OBJECTIVE 7: Undergo HHSC CCBHC review process.																	

Closed or near-closed month.
 Red text indicates COVID-19 pandemic.
 Estimated timeframe per objective.
 MHMRCV will implement EHR and train staff on use.
 Texas HHSC conducts review of application, which may include JNPC/MHMRCV providing additional information.

On motion of Mr. Mckee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

4. Consider the Minutes of the August 27, 2020 Board Meeting

On motion of Ms. Kujawski, seconded by Mr. Houston, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried

5. Consider the FY 2020 Financial Report – August

On motion of Dr. Davenport-Herbst, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the financial statement as presented. Motion carried.

For the month of August, the Center experienced a positive margin of \$39,854. Revenues were \$967,457 and expenses were \$927,603.

6. Consider the FY 2020 4th Quarter Financial Certification

On motion of Dr. Davenport-Herbst, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the certification as presented. Motion carried.

7. Consider the FY 2020 4th Quarter Investment Report

On motion of Mr. Mckee, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report. Motion carried.

8. Consider Board Policy 3.01.00.00 Reserve Funds and Investment Policy

On motion of Dr. Davenport-Herbst, seconded by Mr. Mckee, the Board of Trustees unanimously voted to accept the policy with no recommended changes. Motion carried.

9. Consider the Texas Council of Community Center Membership and Dues

On motion of Dr. Davenport-Herbst, seconded by Dr. Singg, the Board of Trustees unanimously voted to approve the due for membership and authorize the Executive Director to submit a letter detailing concerns on the method of determining dues. Motion carried.

10. Consider the Request for Bids for Building and Roofing Bids

On motion of Dr. Davenport-Herbst, seconded by Mr. Houston, the Board of Trustees unanimously voted to table the agenda item. Motion carried.

11. Report of the Finance Committee

The Committee met September 23 at 2:00 pm and the following items were discussed:

- Review of the FY 2020 Financial Statement-August
- Review of the RFB for Roof Repairs
- Review of the 4th Quarter Financial Certification
- Review of the 4th Quarter Investment Report
- Review of the FY 2021 Texas Council Membership Dues
- Annual Review of the Investment Policy
- Review of the Executive Director's Expenses

On motion of Dr. Davenport-Herbst, seconded by Mr. Mckee, the Board of Trustees unanimously voted to accept the report. Motion carried.

12. Report of the Planning Network and Advisory Committee

The Committee met Wednesday, September 23 at noon and the following items were discussed:

- LIDDA Local Planning
- LIDDA Quality Management Plan
- Consolidation Local Service Plan
- Local Provider Network Development (LPND)
- MOU-CRCG
- Transition Support Team Annual Satisfaction Survey
- Community Behavioral Health Needs Assessment (CCBHC)
- Outpatient Competency Restoration OCR Implementation

On motion of Ms. Kujawski, seconded by Mr. Mckee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

13. Consider the LIDDA Quality Management Plan

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to authorize the Chair to sign the plan as presented. Motion carried.

14. Report of the Program Committee

The Committee met September 24 at 4:30 pm and discussed the following items:

- Outcome of the YES Waiver Quality Management Review
- Report of the implementation of an Outpatient Competency Restoration Program
- Report of the San Angelo Clubhouse Advisory Committee and Monthly Activities
- Report of the Crisis Counseling Program (CCP) – Immediate Services Program and Regular Services Program

On motion of Ms. Kujawski, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

15. Consider Board Policy 4.15.03.00 Safety & Security Requirements for Medication and Medication Supplies

On motion of Dr. Davenport-Herbst, seconded by Dr. Singg, the Board of Trustees unanimously voted to approve the recommended changes. Motion carried.

16. Consider the Report of the Executive Director regarding current Center operations

On motion of Ms. Kujawski, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report. Motion carried

17. Consider next meeting October 22, 2020 at 5:30 pm

Mr. Stokes announced the next meeting will be October 22, 2020.

18. Adjourn

At approximately 7:02 pm the meeting was adjourned.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.