

# MHMR Services for the Concho Valley

*"Working Together to Help People Help Themselves"*



## BOARD OF TRUSTEES MEETING

*MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence*

THURSDAY, August 27, 2020 - 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

VIA ZOOM: 833-8815-7671 Access Code: 828054

**BOARD OF TRUSTEES PRESENT:**

Dianna Spieker

Pat Trevino

Tim Davenport-Herbst

Jeff Gibson

Dr. Sangeeta Singg

Linda Kujawski

John Stokes

Cary Houston

**BOARD OF TRUSTEES ABSENT:**

Don McKee

**SHERIFF PRESENT:**

Jeff Garner, Reagan County

David Jones, Tom Green County

**CENTER ATTORNEY:**

Jeff Chandler

1. Call the meeting to order, Invocation, certification of a quorum

At approximately 5:30 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes, Ms. Spieker and Mr. Houston were present at 1051 West Beauregard and other trustees were in attendance viz Zoom meeting video and audio.

2. Public comments will be limited to three (3) minutes

No public comments

3. Employee Recognition – July

Rita Martinez and Megan Guerrero were chosen for the July Employees of the month. Both staff work for the Home and Community-based Support Services.

4. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

Ms. Angelina Torres with Jelly Nonprofit Consulting Services presented a status report of the certification process. Noted the following project progress to date in accomplishing the CCBHC Objectives:

| GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).                     | Progress to Date: |   |   |   |   |   |      |   |   |   |   |   |     |   |   |   |   |      |
|---|-------------------|---|---|---|---|---|------|---|---|---|---|---|-----|---|---|---|---|------|
|   | 2020              |   |   |   |   |   | 2021 |   |   |   |   |   | 49% |   |   |   |   |      |
| OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.                           | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 74%  |
| OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.                                   | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 40%  |
| OBJECTIVE 3: Develop a new CCBHC-compliant Operations Manual for MHMRCV.                    | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 20%  |
| OBJECTIVE 4: Obtain Texas HHSC licensure for SUD OP treatment program.                      | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 48%  |
| OBJECTIVE 5: Implement electronic health records (EHR) and CCBHC data tracking methodology. | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 100% |
| OBJECTIVE 6: Staff training and awareness about CCBHC.                                      | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 58%  |
| OBJECTIVE 7: Undergo HHSC CCBHC review process.   | J                 | F | M | A | M | J | J    | A | S | O | N | D | J   | F | M | A | M | 0%   |

- Closed or near-closed month.
- Red text indicates COVID-19 pandemic.
- Estimated timeframe per objective.
- MHMRCV will implement EHR and train staff on use.
- Texas HHSC conducts review of application, which may include JNPC/MHMRCV providing additional information.

On motion of Spieker, seconded by Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

5. Consider the Minutes of the July 23, 2020 Board Meeting

On motion of Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

6. Consider the FY 2020 Financial Report – July

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the financial statement as presented. Motion carried.

For the month of July, the Center experienced a positive margin of \$174,063. Revenues were \$1,403,886 and expenses were \$1,229,823.

7. Consider the FY 2021 Proposed Operating Budget

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the FY 2021 budget revenues at \$13,342,511.00, expenses at \$13,258,473.00 and a margin of \$84,038.00 as presented. Motion carried.

At approximately 5:47 pm, Ms. Trevino joined the meeting.

8. Report of the Finance Committee

The Committee met Wednesday, August 26<sup>th</sup> at 2:00 pm and discussed the following items:

- July Financial Report
- FY 2021 Proposed Operating Budget
- Discussion of the hail damage to center vehicles and roofs
- Executive Director expenses

On motion Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

9. Report of the Planning Network and Advisory Committee

The Committee met Wednesday, August 26<sup>th</sup> at noon. Ms. Kujawski reported on the following items:

- Overview of the FY2021 Proposed Operating Budget
- Review of 2020 Contracted Services – 32 contracts were reviewed
- Certified Community Behavioral Health Clinic (CCBHC) – Needs Assessment

- Local Planning – Consolidated Local Services Plan (CLSP) and the Local Provider Network Development (LPND) Plan – will be considered at the next PNAC meeting.

On motion of Ms. Kujwaski, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

#### 10. Report of the Program Committee

The committee met at 4:30 pm on Thursday, August 27th. The following items were discussed:

- Report of the QM reports
- Report of the Clubhouse Advisory Committee and Monthly Activities
- Report of the Crisis Counseling program
- Report of the Zero Suicide Initiative – Self Study and ZS Academy
- Community Relations – IDD Drive-thru Parade

On motion of Ms. Kujawski, seconded by Dr. Davenport-Herbst, to accept the report as presented. Motion carried.

#### 11. Consideration of the United Way Partner Grant Submission for the San Angelo Clubhouse

On motion by Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the grant request and authorized the Chair to sign the letter. Motion carried.

#### 12. Consideration of Board Policy 4.15.03.00 Safety & Security Requirements for Medication and Medication Supplies

Dr. Singg made the motion to approve the policy with the recommend changes, seconded by Dr. Davenport-Herbst. The Board Chair called for discussion and called for a voice vote. Mr. Stokes announced 3 ayes and 4 nays. Motion failed to pass.

#### 13. Consider the Report of the Executive Director regarding current Center operations

On motion of Mr. Gibson, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

#### 14. Consider next meeting September 24, 2020 at 5:30 pm and Adjourn

Mr. Stokes announced that the next meeting will be September 24<sup>th</sup>. Meeting was adjourned at approximately 6:35 pm.

**All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.**