



PUBLIC NOTICE-AGENDA BOARD OF TRUSTEES MEETING

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence

THURSDAY, August 26, 2021 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671 Access Code: 828054

BOARD OF TRUSTEES PRESENT:

John Stokes

Linda Kujawski

Don McKee

Pat Trevino

Dr. Sangeeta Singg

Jeff Gibson

Dr. Davenport-Herbst

Dianna Spieker

BOARD OF TRUSTEES ABSENT:

Cary Houston

SHERIFF REPRESENTATIVE PRESENT:

Burleigh Locklar, Tom Green County

SHERIFF REPRESENTATIVE ABSENT:

Jeff Garner, Reagan County

CENTER ATTORNEY PRESENT:

Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:30 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes, Mr. McKee, and Ms. Dianna Spieker were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Mr. Stokes gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments were made.

3. Employee Recognition

Mr. Gregory Rowe, CEO, recognized Jared Baran as Employee of the Month for August. Mr. Baran is the Director of Reimbursement and has taken the lead for the Center's Electronic Health Record implementation.

4. Presentation of the Proposed 3-year Strategic Plan

Mr. Rowe, CEO and Dr. Joel Carr, Ph.D, presented a Fiscal Year 2022-2024 Strategic Plan. Dr. Carr noted that the plan was a culmination of a great deal of effort put forth from the Center's Executive Leadership Team to develop a strong and visionary roadmap for the Center. He reported that five (5) goals were selected consisting of several objectives with strategies. As part of the strategic plan, Mr. Rowe noted

the importance in updating the Center’s mission, vision, values, and logo to better reflect who we are as an organization and what we work to represent and accomplish for our community daily. Mr. Rowe reported that he will develop a cost analysis for the rebranding for the Board’s consideration in the next few months. On motion of Dr. Singg, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the strategic plan as presented. Motion carried.

5. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

Project Manager: Jelly Nonprofit Consulting
Total Project Term: Jan 2020 – Dec 2021 (24 months)

CCBHC PROJECT MANAGEMENT PLAN
PROJECT SCHEDULE AND PROGRESS REPORT

Updated 8/23/2021

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2020	2021	89%
COMPLETED - OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J F M A M J J A S O N D	J F M A M J J A S O N D	100%
COMPLETED - OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J F M A M J J A S O N D	J F M A M J J A S O N D	100%
COMPLETED - OBJECTIVE 3: Develop a CCBHC staffing plan for MHMRCV based on findings of needs assessment.	J F M A M J J A S O N D	J F M A M J J A S O N D	100%
OBJECTIVE 4: Secure Designated Collaborating Organization (DCO) agreements.	J F M A M J J A S O N D	J F M A M J J A S O N D	93%
OBJECTIVE 5: Develop a new CCBHC-compliant Behavioral Health Operating Procedures Manual for MHMRCV.	J F M A M J J A S O N D	J F M A M J J A S O N D	92%
COMPLETED - OBJECTIVE 6: Obtain Texas HHSC licensure for SUD OP treatment program.	J F M A M J J A S O N D	J F M A M J J A S O N D	100%
COMPLETED - OBJECTIVE 7: Secure funding to purchase and implement electronic health records (EHR).	J F M A M J J A S O N D	J F M A M J J A S O N D	100%
COMPLETED - OBJECTIVE 8: Staff training and awareness about CCBHC.	J F M A M J J A S O N D	J F M A M J J A S O N D	100%
OBJECTIVE 9: Submit HHSC CCBHC application and undergo review process.	J F M A M J J A S O N D	J F M A M J J A S O N D	20%

- Closed or near-closed month.
- Red text indicates COVID-19 pandemic.
- Timeframe to accomplish objective.
- MHMRCV is the lead.

Ms. Torres noted the project is about 89% completed. Staff will be working on finalizing the designated collaborating organization agreements for FY 2022 and continue to work on the operating procedures. On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

6. Consider the Minutes of the July 22, 2021, Board Meeting

On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the with corrections. Motion carried.

7. Report of the Finance Committee

The Committee met August 18th and discussed the following items:

- Review of the FY2021 Financial Statement – On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the July financial statement as presented. Motion carried.
- Review of the FY 2022 Operating Budget – Budget was reviewed by the Planning and Network Advisory Committee and no recommendations were made. On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to approve the budget and consider a mid-year evaluation of the budget for considerations of salary adjustments and retention payments. Motion carried.
- Review of the FY2021 Financial Audit Engagement Letter with Scott, Singleton, Fincher and Company, P.C. – On motion of Mr. McKee, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the engagement letter as presented. Motion carried.
- Review of the Resolution regarding the transfer of investments funds – On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to adopt the following resolution:

RESOLUTION FOR THE CLOSING OF AN INVESTMENT ACCOUNT

I, John Stokes, certify that I am Chairperson of the Board of Trustees of the above-named organization, a community center (hereafter referred as Center) organized under the laws of the State of Texas, Federal Employer I.D. Number 75-1251523, and that the following is true and correct copy of a resolution adopted at a meeting of the Board of Trustees duly and properly held on August 26, 2021.

RESOLVED THAT the Investment Account with the San Angelo Area Foundation be closed and the amount of \$594,809.28 lying in the said account be returned to the Center by way of transfer to other current accounts in the Center's name.

RESOLVED FURTHER THAT in accordance with the Board of Trustees Policy 3.01.00.01 Reserve Funds and Investment Policy permits, John Wyatt, Chief Financial Officer, as the Investment Officer to do all such acts, deeds, and to sign all such documents as may be required with the closure of the said Account.

- Update of the HHSC LIDDA Financial Audit – No updates
- Review of the Chief Executive Officer's Expenses – No expenses for the month of July.

8. Texas Council of Community Centers Annual Membership and Dues

On motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted to approve the Tx Council membership dues up to the amount of FY2021 proposed \$22,905.00. Motion carried.

9. Consider the following Board Policies

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the following policies:

- 2.01.00.00 By-Laws
- 2.01.01.00 Responsibilities of Board Members Committees

Motion carried.

10. Consider the report of the Chief Executive Officer regarding current Center Operations

On motion of Ms. Spieker, seconded by Ms. Trevino, the Board of Trustees unanimously voted to accept CEO report. Motion carried.

11. Closed Session – Section 551.071 Consultation with Attorney and Section 551.072 Deliberation of Real Property – 6631 and 6711 Fish Hatchery Road Properties.

The Board of Trustees did not meet in closed session.

12. Consider next meeting September 23, 2021 at 5:30 pm

Mr. Stokes announced the next meeting for September 23, 2021.

13. Adjourn

At approximately 6:41 pm, the meeting was adjourned

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.