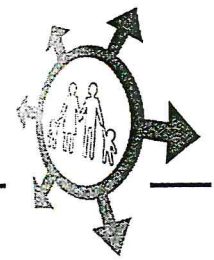


# MHMR Services for the Concho Valley



"Working Together to Help People Help Themselves"

***MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence***

## BOARD OF TRUSTEES MEETING

DATE: Thursday, May 24, 2018  
TIME: 5:30 P.M.  
PLACE: 1501 West Beauregard, San Angelo, TX 76901  
CONTACT: Executive Director's Office, (325) 658-7750

### AGENDA

<u>TITLE</u>	<u>PRESENTER</u>
1. Call the meeting to order and invocation	John Stokes
2. Public comments will be limited to three (3) minutes	John Stokes
3. Employee of the Month Recognition – May	Gregory J. Rowe
4. Consideration of the Board of Trustees Meeting Minutes <b>TAB 5</b> <b>Staff Recommendation:</b> Approval of minutes	John Stokes
5. Consideration of the FY 2018 April Financial Statement <b>TAB 1</b>	Dianna Spieker
6. Consideration of a Proposal for the Selection of an Independent Accounting Firm <b>TAB 2</b>	Dianna Spieker
7. Report of the Finance Committee	Dianna Spieker
8. Report of the Planning and Network Advisory Committee <b>TAB 6</b> <b>Committee Recommendation:</b> Acceptance of report	Linda Kujawski
9. Report of the Program Committee <b>Committee Recommendation:</b> Acceptance of report	Trudy Darling
10. Update of the SB 292 Mental Health Program Needs Capacity Assessment for Justice-Involved Individuals <b>TAB 4</b> <b>Staff Recommendation:</b> Adopt resolution of support	Gregory J. Rowe

**Board of Trustees Meeting**

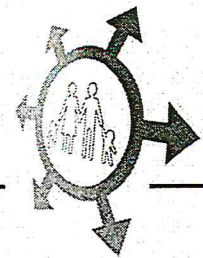
**May 24, 2018**

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|--|---|
| 11. Report of the San Angelo Clubhouse Advisory Committee<br><b>Committee Recommendation:</b> Acceptance of report   | Tim Davenport-Herbst<br>Gregory J. Rowe |
| 12. Report of the Executive Director<br>• General Report of Center Services <b>TAB 7</b><br>• Legislative Update and Opportunities for the Center<br><b>Staff Recommendation:</b> Acceptance of Report | Gregory J. Rowe                         |
| 13. Texas Council of Community Centers 33 <sup>rd</sup> Annual Board and Staff Training  | Gregory J. Rowe                         |
| 14. Next Meeting Schedule/Adjournment<br>• No meeting due to the Texas Council Annual Board Conference<br>• July 26, 2018  | John Stokes                             |

**Items do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.**

# MHMR Services for the Concho Valley



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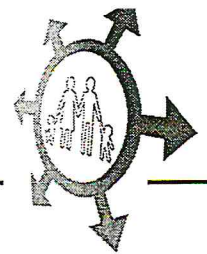
## FINANCE COMMITTEE MEETING

DATE: Thursday, May 24, 2018  
TIME: 4:30 P.M.  
PLACE: 1501 West Beauregard, San Angelo, Texas 76901

### AGENDA

1. Call meeting to order
2. Review of the FY 2018 Financial Statement (Wyatt) TAB 1  
April Financial Statement
3. Review of a proposal for an Independent Financial Audit Firm TAB 2
4. Update of the HHSC On-site Financial Review scheduled for April 16 -20, 2018 (Wyatt)
5. Review of Texas Community Center Financial Ratios (Wyatt) TAB 3
6. SB292 Mental Health Grant Program for Justice-Involved Individuals Needs Capacity Assessment (Rowe) TAB 4
7. Report of the Executive Director's April Expenses (Wyatt)
8. Future Agenda Item (No Discussion)
9. Adjournment

# MHMR Services for the Concho Valley



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## **PROGRAM COMMITTEE MEETING**

**DATE:** Thursday, May 24, 2018  
**TIME:** 4:30 p.m. – 5:30 p.m.  
**PLACE:** 1501 West Beauregard, San Angelo, Texas 76901  
**CONTACT:** Executive Director's Office, (325) 658-7750

### **AGENDA**

1. Call meeting to order (Kujawski)
2. Consideration of Quality Management Reports (McCullough)
  - FY '18 Q2 PASRR CAP Review
  - FY '18 Q2 HCS CAP Review
  - 1115 Waiver Update

**Staff Recommendation:** Information only
3. Report of the Planning and Network Advisory Committee (Kujawski)

**PNAC Recommendation:** Recommend to the Board of Trustees acceptance of report
4. Report of Risk Management/HR Training (Hood)

**Staff Recommendation:** Information only
5. Home and Community based Services Annual Survey and Certification Review  
**Staff Recommendation:** Information only
6. Report of current TXHML Annual Survey and Certification Review and CLASS Case Management Services  
**Staff Recommendation:** Information only
7. Adjournment



**BOARD OF TRUSTEES MEETING  
MHMR SERVICES FOR THE CONCHO VALLEY  
1501 WEST BEAUREGARD  
SAN ANGELO, TEXAS 76901  
THURSDAY, May 24, 2018  
5:30 PM**

**BOARD OF TRUSTEES PRESENT:**

John Stokes  
Trudy Darling  
Pat Trevino

Cary Houston  
Jeff Gibson  
Dianna Spieker

**BOARD OF TRUSTEES ABSENT:**

Jackie Shannon  
Tim Davenport-Herbst

Linda Kujawski

**1. Call the meeting to order and invocation**

At approximately 5:30 p.m., Mr. Stokes presiding officer, called the meeting to order. Mr. Gibson gave the invocation.

**2. Public comments will be limited to three (3) minutes**

No public comments were given.

**3. Employee of the Month Recognition – May**

Katelynn Redmon was selected as Employee of the Month for May. She is caseworker for the Yes Waiver program.

**4. Consideration of the Board of Trustees Meeting Minutes**

On motion of Ms. Spieker, seconded by Mr. Houston, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

**5. Consideration of the FY 2018 April Financial Statement**

The Center is still waiting for funding confirmation.

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the financial statement as presented. Motion carried.

**6. Consideration of a Proposal for the Selection of an Independent Accounting Firm**

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to authorize the selection of Singleton, Fincher, P.C. to conduct the FY 2018 financial audit. Motion carried.

**7. Report of the Finance Committee**

The Committee met at 4:30 p.m. and members present were : Dianna Spieker and Jeff Gibson. The following items were discussed:

On motion of Ms. Spieker, seconded by Ms. Darling, the Board of Trustees unanimously voted to accept the report of the Finance Committee. Motion carried.

**8. Report of the Planning and Network Advisory Committee**

The Committee met May 23, 2018 and following item were reviewed:

- Reviewed IDD and MH Contracts
- RFP of the Accounting Firms
- SB292

On motion of Mr. Houston, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

**9. Report of the Program Committee**

The Committee met at 4:30 and the members present were: Trudy Darling. The following items were discussed:

- QM reports
- CCBHC – a three year initiative
- 1115 Waiver – next funding to be received will be in July.
- HCS, TXHML, and CLASS Waiver Surveys –
- Risk Management/HR Activities –

On motion of Ms. Darling, seconded by Mrs. Spieker, the Board of Trustees unanimously voted to accept the report of the Program Committee as presented. Motion carried.

**10. Update of the SB 292 Mental Health Program Needs Capacity Assessment for Justice-Involved Individuals**

Mr. Rowe gave an overview of the proposed project. On motion of Mr. Houston, seconded by Ms. Trevino, the Board of Trustees unanimously voted to adopt the resolution of support for the SB292 funding. Motion carried.

**11. Report of the San Angelo Clubhouse Advisory Committee**

Mr. Rowe reported that Brent Jenkins has resigned from the full-time director. Mr. Jenkins will be working part-time during the summer. On motion of Mr. Stokes, seconded by Ms. Darling, the Board of Trustees unanimously voted to accept the report. Motion carried.

**12. Report of the Executive Director**

Highlighted the HCS/TXHML audit review with no findings. Currently working on a grant from the SAMSHA to provided Mental Health Awareness training and focus on MHFA.

On motion of Ms. Trevino, seconded by Ms. Darling , the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

**13. Texas Council of Community Centers 33<sup>rd</sup> Annual Board and Staff Training**

Seven trustees will be attending.

- Next Meeting Schedule/Adjournment

**Board of Trustees Meeting**

**May 24, 2018**

**Page 2**

- No meeting due to the Texas Council Annual Board Conference
- July 26, 2018

At approximately at 6:21 p.m., the meeting was adjourned.