



## PUBLIC NOTICE-AGENDA BOARD OF TRUSTEES MEETING

*MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence*

THURSDAY, March 25, 2021 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671    Access Code: 828054

**BOARD OF TRUSTEES PRESENT:**

John Stokes  
Dr. Sangeeta Singg  
Jeff Gibson  
Dr. Davenport-Herbst  
Pat Trevino

Dianna Spieker  
Linda Kujawski  
Don McKee  
Cary Houston

**SHERIFF ABSENT:**

Nick Hanna, Tom Green County  
Jeff Garner, Reagan County

**CENTER ATTORNEY PRESENT:**

Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:30 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes, Ms. Spieker, Mr. McKee, Ms. Kujawski and Mr. Houston were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Dr. Davenport-Herbst gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments were made.

Mr. Gregory J. Rowe, Executive Director, announced that Angela Graves was selected as the Employee of Month for March. Ms. Graves is the Assistant IDD Service Coordinator Supervisor and has been employed with the Center 20 years.

3. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

On motion of Mr. McKee, seconded by Mr. Houston, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2020												2021			75%				
OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	97%
OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	98%
NEW: OBJECTIVE 3: Develop a CCBHC staffing plan for MHMRCV based on findings of needs assessment.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	17%
OBJECTIVE 4: Develop a new CCBHC-compliant Operations Manual for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	71%
OBJECTIVE 5: Obtain Texas HHSC licensure for SUD OP treatment program.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	93%
OBJECTIVE 6: Implement electronic health records (EHR) and CCBHC data tracking methodology.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	100%
OBJECTIVE 7: Staff training and awareness about CCBHC.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	100%
OBJECTIVE 8: Undergo HHSC CCBHC review process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	25%

- Closed or near-closed month.
- Red text indicates COVID-19 pandemic.
- Timeframe to accomplish objective.
- MHMRCV is the lead.

4. Consider the Minutes of the February 25, 2021 Board Meeting

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

5. Consider the FY 2021 Financial Report – February

On motion of Mr. McKee, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the financial statements as presented. Motion carried.

For the month of February, the Center experienced a positive margin of \$2,599. Revenues were \$1,091,370 and expenses were \$1,088,771.

6. Consider the FY 2021 2<sup>nd</sup> Quarter Financial Certification

On motion of Mr. McKee, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the 2<sup>nd</sup> Quarter Financial Certification. Motion carried.

7. Consider the FY 2021 2<sup>nd</sup> Quarter Investment Report

On motion of Mr. McKee, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the 2<sup>nd</sup> Quarter Investment Report. Motion carried.

8. Consider a Budget Amendment to the FY 2021 Operating Budget

The Budget amendment included the following positions:

- Parttime Community Development Block Grant - Housing Case Manager
- Fulltime Texas Workforce Commission - Supported Employment

On motion of Mr. McKee, seconded Ms. Kujawski, the Board of Trustees unanimously voted to approve the budget amendment as presented. Motion carried.

9. Consider the Request for Bids to Repair Vehicle Hail Damages

On motion of Mr. McKee, seconded by Ms. Spieker, the Board of Trustees unanimously voted to table the RFB to Repair Vehicles until next Board meeting. Motion carried.

10. Report of the Finance Committee

The Committee met March 24<sup>th</sup> and the following informational items were discussed:

- HHSC LMHA and LIDDA Financial Audit
- Department of Labor Review
- Executive Director’s Expenses

On motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the report of the Finance Committee. Motion carried.

11. Consider a Proclamation as Autism Awareness Month for April

On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to adopt and authorize the Chairman to sign the proclamation: Motion carried.

April is Autism Acceptance Month and is an opportunity to recognize the contributions of individuals with autism and to dedicate this time to the cause of better understanding and responding to autism. Autism affects an estimated 1 in 54 children and 1 in 4 adults. Early diagnosis and intervention tailored to individual needs can have lifelong benefits.

It is known that with proper education, training, and community living options, individuals with autism can lead distinguished, productive lives in their communities and strive to reach their fullest potential.

It is an honor to take part in the annual observance of Autism month to address the diverse needs of individuals and families affected by Autism.

The ABC Center for Children is an Autism program with the MHMR Services for the Concho Valley, in spearheading an awareness effort to educate parents, professionals, and the public about Autism, highlighting the need for early intervention.

NOW, THEREFOER BE IT RESOLVED that on behalf of and Chair of the Board of Trustees, I, John Stokes, do hereby proclaim the month of March 2021 as

**NATIONAL AUTISM ACCEPTANCE MONTH**

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**John Stokes, Chair**

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**Pat Trevino, Secretary/Treasurer**

12. Report of the Planning Network and Advisory Committee

On motion of Ms. Kujawski, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented with recommendations. Motion carried.

The Committee met on the 24<sup>th</sup> and the following agenda items were discussed:

- Renewal of IDD Provider Contracts – recommend approval of renewals.
- Renewal of MH Provider Contracts – recommend approval of renewals.
- Quality Management Items – no recommendations
- FY 2021 IDD Corrective Action Plan Compliance Desk Review – no recommendations
- San Angelo Clubhouse Report and Upcoming Events – no recommendations

13. Consider the Report of the Executive Director regarding current Center Operations

On motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

The following topics were briefly highlighted:

- Legislative Update
- CCBHC-SAMSHA Grant Submission
- 1115 Transformation Waiver Extension – Charity Care and Directed Payment Program
- United Way Funding
- IDD Day Habilitation Services will return April 5, 2021.
- Strategic Planning/Priorities – Dr. Carr will address the Board at the next board meeting.
- New ELT Members
- Financials at a Glance
- FY2021 LMHA Contract Amendment

14. Consider the Board Committee Structure Workgroup Recommendations

The Board Committee Structure Workgroup consisting of Dr. Davenport-Herbst, Dr. Singg, Executive Director and Board Liaison presented a recommendation regarding the Board's committee and meeting structure:

- Continue with current schedule of monthly meetings except June, November, and December
- Board of Trustees may create, and form advisory committees (ad-hoc) as needed, example: Personnel, Nominating committees.
- Replace Program committee with PNAC/Clubhouse – reporting tends to overlap center issues.
- Only standing committee will be the Finance committee.
- Primary presenter will be the Executive Director. Executive Director may call upon other staff for reports.
- Advisory and Finance committees chair or liaison may call upon the Executive Director or staff to make reports.

On motion of Mr. Houston, seconded by Ms. Spieker, the Board of Trustees unanimously voted to receive the report as presented and table any action pertaining to the recommendation. Motion carried.

15. Consider the Nominating Committee's Slate for Board Officers and Committee Members

On motion of Ms. Trevino, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to appoint the following trustees as Board Officers for the following term 04/21 – 10/21: John Stokes, Chair; Dianna Spieker, Vice Chair, and Pat Trevino, Secretary/Treasurer. Motion carried.

Due to the Board committee structure not determined, committee members were not appointed.

16. Consider next meeting April 22, 2021 at 5:30 pm

Mr. Stokes announced that the next meeting will be April 22, 2021 at 5:30 pm.

17. Adjourn

At approximately 7:18 pm, the meeting was adjourned.

**All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.**