

MHMR Services for the Concho Valley



"Working Together to Help People Help Themselves"

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence

**BOARD OF TRUSTEES MEETING
MHMR SERVICES FOR THE CONCHO VALLEY
1501 WEST BEAUREGARD, SAN ANGELO, TX 76901
SAN ANGELO, TEXAS 76901
THURSDAY, FEBRUARY 23, 2017
5:30 P.M**

BOARD OF TRUSTEES PRESENT:

Jacqueline Shannon
Dianna Spieker
Pat Trevino

Linda Kujawski
John Stokes

BOARD OF TRUSTEES ABSENT:

Cary Houston
Tim Davenport-Herbst

Jeff Gibson

1. Call the meeting to order and invocation

At approximately 5:35 p.m., Ms. Shannon called the meeting to order. Mr. Stokes gave the invocation.

2. Employee of the Month Recognition

Mr. Rowe announced that Angela Graves was chosen as Employee of Month for the month of January. Ms. Graves began working for the Center in 2001. She currently works as an HCS Service Coordinator in the IDD Department.

3. Public comments will be limited to three (3) minutes

Mr. Chinn addressed the Board regarding the progress of the website, public comments, and the Executive Director's Compensation.

4. Consideration of the Board of Trustees Meeting

On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the January 26, 2017 minutes as presented. Motion carried.

5. Consideration of the FY 2017 January Financial Report

On motion of Ms. Spieker, seconded by Mr. Stokes, the Board of Trustees unanimously voted to accept the report. Motion carried.

For the month of January, the Center experienced a positive margin of \$172,088. Revenues were \$669 more than anticipated and expenses were \$80,530 less than anticipated. Total year-to-date negative margin of (\$79,620).

Noted the following variances in these revenue categories:

- Local & Fees under budget by \$8,263
- DSRIP Project Income under budget by \$8,982

- TCOOMMI over budget by \$5,793
- Medicaid/Medicare over budget by \$9,601

Noted the following variances in these expenses categories:

- Salaries under budget by \$32,777
- Equip/Furn. under budget by \$7,414
- Contracted Services under budget by \$18,492
- Employee Benefits under budget by \$18,396
- Travel & Training over budget by \$11,730
- Facility Costs over budget by \$4,172
- Computer Svc/Maint under budget by 7,439
- Other Expenses under budget by \$9,852

IDD Services saw revenues of \$402,970 and a positive margin of \$46,511. MH Services saw revenues of \$562,986 and a positive margin of \$128,199.

6. Consideration of the FY 2017 1st Quarter Investment Report

On motion of Ms. Spieker, seconded by Mr. Stokes, the Board of Trustees unanimously voted to accept the report. Motion carried.

7. Report of the Finance Committee

No other items were reported.

8. Consideration of an appointment to the Planning and Network Advisory Committee

On motion of the Program Committee, the Board of Trustees unanimously voted to approve the appointment of Michele Dierscke to the Planning and Network Advisory Committee. Motion carried.

9. Report of the Program Committee

The Committee met at 4:30 p.m. on February 23, 2017 and discussed the following items:

- Consideration of Quality Management Report – Deaf/blind/Foreign Language Interpreter Services
- Update of the San Angelo Clubhouse Services
- Consideration of an Appointment to the Planning and Network Advisory Committee – appointment of Michelle Dierschke

On motion of the Program Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

10. Consideration of resolution proclaiming March As Development Disabilities Awareness Month

On motion of Ms. Spieker, seconded by Mr. Stokes, to accept the proclamation as presented. Motion carried.

The month of March, 2017 has been designated as National Developmental Disabilities Month in order to celebrate and recognize people with disabilities.

Individuals with developmental disabilities, their families, friends, and neighbors and co-workers encourage everyone to focus on the abilities of all people; and

Individuals with developmental disabilities are entitled to enjoy, participate in and share the same benefits, privileges and protection afforded other citizens of our city, county, state and nation; and

The Board of Trustees of MHMR Services for the Concho Valley encourages all stakeholders to promote and support opportunities for individuals with developmental disabilities that include full access to education, housing, employment and recreation; and

NOW, THEREFORE, In order to recognize the many contributions and challenges of the persons we serve with developmental disabilities, on behalf of and Chair of the Board of Trustees, I, Jacqueline Shannon, do hereby proclaim the month of March 2017 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH.

GIVEN under my hand and the Seal of
MHMR Services for the Concho Valley
on this day 23 of February, 2017

Jacqueline Shannon

11. Consideration of Board of Trustees Policies

2.02.00.00 Organization of MHMRCV

On motion of Ms. Spieker, seconded by Mr. Stokes, the Board of Trustees unanimously voted to approve the policy with the recommended change. Motion carried.

12. Report of the Executive Director

- General report of Center Services – highlighted a few items of his report
- Legislative update and reports by the Texas Council of Community Centers – See report

Recommendation: Acceptance of report

On motion of Ms. Spieker, seconded by Mr. Stokes, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

13. Appointment of a Committee to make recommendations for Officers and committee members

The Personnel Committee made the following recommendations:

Jacqueline Shannon – Chair, John Stokes – Vice Chair and Dianna Spieker – Secretary/Treasurer

Program Committee – Linda Kujawski –Chair, John Stokes, Jeff Gibson

Personnel Committee – Pat Trevino-Chair and Cary Houston

Finance Committee – Dianna Spieker-Chair, Trudy Darling, Tim Davenport-Herbst

Texas Council Representative – Cary Houston

PNAC Liaison – Linda Kujawski

On motion of Ms. Spieker, seconded by Mr. Stokes, the Board of Trustees unanimously voted to accept the slate of officers as recommended. Motion carried.

14. Consideration of the Executive Director's Annual
Evaluation - Closed session is authorized by Section 551.074 Personnel Matters of the
Texas Government Code

Tabled until next meeting.

15. Open Session – Action to be taken, if any

Tabled until next meeting.

16. Next Meeting Schedule/Adjournment

- March 23, 2017

The meeting adjourned at approximately 6:13 p.m.