



Noted the following variances in these revenue categories:

- HHSC Allocations exceeded budget by \$14,866
- Local & Fees under budget by \$20,714
- HCS exceeded budget by \$22,330

Noted the following variances in these expenses categories:

- Benefits under budget by \$6,089
- Contracted Services over budget by \$16,966
- Consumable Supplies under budget by \$3,158
- Facility Costs under budget by \$9,743
- Computer Service Maintenance under budget by \$6,611

The IDD Services saw revenues of \$370,492 and a negative margin of \$34,810 and MH Services revenues of \$512,195 and a positive margin of \$66,545.

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the July financial statement as presented. Motion carried.

6. **CONSIDERATION OF THE FY 2016 3RD BUDGET AMENDMENT**

On motion of the Finance Committee, the Board of Trustees unanimously voted to approve the budget amendment with the addition of staff retention payment and the purchase of a vehicle for the DADS Crisis/Respite Services. Motion carried.

7. **CONSIDERATION OF THE FY 2017 OPERATING BUDGET**

On motion of the Finance Committee, the Board of Trustees unanimously voted to approve the FY 2017 Operating Budget with revenues at \$12,359,685.81 and expenses at \$12,359,685.81. The FY 2017 budget includes increased FTE's, 1% increase plus \$75.00 staff salary increase, 1% decrease in employee retirement contributions, and building repairs. Motion carried.

8. **CONSIDERATION OF THE REQUEST FOR PROPOSALS FOR PHARMACY SERVICES**

On motion of the Committee, the Board of Trustees unanimously voted to accepted the East Texas Behavioral Health Network proposal for pharmacy services. Motion carried.

9. **CONSIDERATION OF THE TEXAS COUNCIL OF COMMUNITY CENTERS MEMBERSHIP**

On motion of the Finance Committee, the Board of Trustees unanimously voted to approve the membership with the Council and the dues in the amount of \$18,197. Motion carried.

10. **REPORT OF THE FINANCE COMMITTEE**

The committee met at 3:30 p.m. and the following items were discussed:

- July Financial Statement
- Consideration of the 3rd Budget Amendment for FY 2016 Operating Budget
- Consideration of the FY 2017 Operating Budget
- Reviewed Non-Mandated Programs
- Outcome of the RFP for Pharmacy Services
- Texas Council of Community Center Membership and Dues
- Review of the Board Policy Reserve Funds and Investment Policy 3.01.00.01
- Report of the Renovation Project for the Adult Mental Health Respite Facility

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the Finance Committee Report. Motion carried.

11. **REPORT OF THE PLANNING AND NETWORK ADVISORY COMMITTEE**

Ms. Kujawski, PNAC Liaison, reported that the committee met on August 24, 2016 at noon and considered the following items:

- Overview of Quality Management Plans for Mental Health Services and Intellectual Developmental Disabilities Services – **PNAC Recommendation:** No comment or recommendations were made.
- Review of IDD Host Home Contracts – Thirteen contracts were reviewed and all met the key component requirements of their contract. **PNAC Recommendation:** All contract were approved with the exception of Veronica Estrada, Dollie Martin, and West Texas Child Development Center.
- Mental Health Contract FY 2017 Pharmacy Services– Three proposals were received. After review, staff recommends the East Texas Behavioral Network proposal for their experience with 14 community centers and other valued services. **PNAC Recommendation:** accept the recommendation of the ETBHN for pharmacy services.
- Oath for members of the PNAC at Board Meeting – members are encouraged to attend the board meeting to be held August 25, 2017.
- Overview of the Center’s FY 2017 Budget – Mr. Rowe reviewed the operating budget and noted the changes for the next fiscal year. **PNAC Recommendation:** No recommendations.

On motion of Ms. Kujawski, seconded by Ms. Trevino, the Board of Trustees unanimously voted to accept the report with the recommendations. Motion carried.

12. **REPORT OF THE PROGRAM COMMITTEE**

The Committee met at 4:30 p.m. and the following items were discussed:

- Consideration of Quality Management Reports – provided board training on Confidentiality and HIPAA
- Demonstration Year 5 1115 Medicaid Waiver Project Update – met all measures
- Presentation of the Quality Management Plan for Mental Health and Intellectual Development Disabilities Services – reviewed plans
- Update of the Recovery-Focused Clubhouse Project: working on grants to the Methodist Healthcare Ministries and Meadows Foundation
- Report of the planning and network advisory committee

On motion of the Program Committee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

13. **CONSIDERATION OF THE FY 2017 QUALITY MANAGEMENT PLAN FOR MENTAL HEALTH AND INTELLECTUAL DEVELOPMENT DISABILITIES**

On motion of the Program Committee, the Board of Trustees unanimously voted to approve the plans as presented. Motion carried.

14. **OVERVIEW OF THE STATE PERFORMANCE CONTRACTS FOR FY 2017**

Mr. Rowe gave a brief overview of the following contracts:

- Department of State Health Services
- Department of Aging and Disabilities Services

- Department of Assistive and Rehabilitative Services

After review, the Department of Assistive and Rehabilitative Services will be considered for acceptance at the next board meeting.

15. **CONSIDERATION OF BOARD OF TRSUTEES POLICIES**

On motion of the Finance Committee, the Board of Trustees unanimously voted to approve the 3.01.00.01 Reserve Funds and Investment Policy with no recommended changes. Motion carried.

On motion of the Finance Committee, the Board of Trustees unanimously voted to approve the 3.08.07.08 Sexual Harassment in the Workplace with the recommended changes. Motion carried.

16. **REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Gregory J. Rowe distributed his report regarding the following items:

- Financial highlights
- Mental Health highlights
- IDD highlights
- Autism highlights
- Other highlights

Report on file.

On motion of Ms. Kujawski, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

17. **CONSIDERATION OF THE RESIGNATION SUBMITTED BY JACKIE WALKER**

On motion of Mr. Stokes, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the resignation.

**CLOSED SESSION**

At approximately 6:49 p.m., Jacqueline Shannon, Board of Trustees Chair, announced that the Board of Trustees would convened into closed session to seek legal advice from the Center's attorney.

**OPEN SESSION**

At approximately 7:45 p.m., the Board of Trustees reconvened to open session and Ms. Shannon announced that no action was taken during the closed session.

18. **NEXT MEETING SCHEDULE/ADJOURNMENT**

The next regular meeting will be September 29th. At approximately 7:47 p.m., the meeting was adjourned.