

MHMR Services for the Concho Valley



"Working Together to Help People Help Themselves"

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence

**BOARD OF TRUSTEES MEETING
MHMR SERVICES FOR THE CONCHO VALLEY
1501 West Beauregard
San Angelo, Texas 76901
Thursday, March 23, 2017
5:30 P.M.**

BOARD OF TRUSTEES PRESENT:

Trudy Darling	Jeff Gibson
Tim Davenport-Herbst	Cary Houston
Linda Kujwaski	Jacqueline Shannon
Dianna Spieker	
Pat Trevino	

BOARD OF TRUSTEES ABSENT: John Stokes

1. Call the meeting to order and invocation

At approximately 5:30 p.m., Ms. Shannon called the meeting to order. Mr. Gibson gave the invocation.

2. Administration of Oath of Office to newly appointed Trustee Trudy Darling-Bobo

The Honorable Judge Steve Floyd, Tom Green County Judge, administered the oath of office to Ms. Trudy Darling-Bobo. The Trustee training was conducted on March 10 and March 22 by staff and the Center's legal counsel.

3. Employee of the Month Recognition

Mr Rowe recognized Caitlin Wylie as Employee of Month for March. Ms. Wylie is employed as a Case Manager for the Children's Mental Health programs.

4. Public comments will be limited to three (3) minutes

Mr. Benny Salinas addressed the Board of Trustees regarding his recent employment at the San Angelo Clubhouse and treatment as a person with a mental illness.

5. Consideration of the Board of Trustees Meeting Minutes

On motion of Ms Spieker, seconded by Mr. Houston, the Board of Trustees unanimously voted to approve the February 23, 2017 meeting minutes as presented. Motion carried.

6. Consideration of the FY 2017 February Financial Statement

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the February financial statement as presented. Motion carried.

For the month of February, the Center experienced a negative margin of (\$113,647). Revenues were \$29,715 less than anticipated and expenses were \$39,791 less than anticipated. Total year-to-date negative margin of (\$193,267).

Noted the following variances in these revenue categories:

- Local & Fees under budget by (\$22,011)
- DSRIP Project Income under budget by (\$8,982)
- HHSC Allocations over budget by \$27,745
- Medicaid/Medicare under budget by (\$16,685)
- HCS under budget by (\$20,597)

Noted the following variances in these expenses categories:

- Salaries under budget by \$26,103
- Contracted Services over budget by (\$25,250)
- Employee Benefits under budget by \$17,447
- Travel & Training under budget by \$3,822
- Computer Svc/Maint under budget by \$4,512

IDD Services saw revenues of \$364,785 and a negative margin of (\$3,741). MH Services saw revenues of \$573,680 and a negative margin of (\$94,603).

7. Consideration of the FY 2017 2nd Quarter Financial Certification

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, to accept the financial certification as presented. Motion carried.

8. Consideration of the FY 2017 2nd Quarter Investment Report

On motion of Ms Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the Investment Report as presented. Motion carried.

9. Report of the Finance Committee

The Finance Committee met and also discussed the following items:

- HHSC/DADS Amendment #3- increase funding to assist individuals from nursing homes and SASLC
- TCOOMMI - Audit report very good – no findings
- IDD Legislative Report- Deleting funding for PASSHAB services provided by HCS programs and the impact it will have to providers

On motion Mr. Davenport-Herbst, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

10. Report of the Planning and Network Advisory

The PNAC met on March 22, 2017 and the following items were considered:

- Welcomed Michele Dierschke, newly appointed member
- Reviewed four IDD Host Home Contracts for renewal
- Reviewed the MOU with the Tom Green County Mental Health Deputy Program
- Discussed considering acting as the fiscal agent for the Concho Valley Homeless Planning Coalition
- Quality Management reported the outcome of the mystery caller for Avail Solutions

On motion of Ms. Kujawski, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

11. Report of the Program Committee

The committee met at 4:30 p.m., March 23rd and the following items were considered:

- Quality Management oversight of the MHMRCV Crisis Hotline Contract with Avail Solutions – a few issues were previously noted of the hotline not being fully receptive to our callers. The issue has since been resolved.
- Update of the IDD Transitional Support Team and Enhanced Service Coordination
- Good Results of the Children’s Autism Program review
- Accepted appointment of Michele Dierschke to the committee
- Update of the IDD awareness activities and the Autism awareness activities

On motion of Ms. Kujawski, seconded by Ms. Trevino, the Board of Trustees unanimously voted to accept the report of the program committee as presented. Motion carried.

12. Consideration of resolution proclaiming April as Autism Awareness Month

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to adopt the following proclamation for April Autism Awareness Month. Motion carried.

WHEREAS, autism is a pervasive developmental disorder affecting the social, communication and behavioral skills of those affected by it, and,

WHEREAS, as more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 68 children in the United States making it the fastest growing serious, developmental disability,

WHEREAS, while there is no cure for autism, it is well-documented that if individuals with autism receive early and intensive treatment throughout their lives, they lead significantly improved lives, and,

WHEREAS, individuals with autism often require a lifetime of specialized and community support services to ensure their health and safety and to support families’ resilience as they manage the psychological and financial burdens autism can present,

WHEREAS, MHMR Services for the Concho Valley is spearheading an awareness effort in order to educate parents, professionals and the general public about autism and its effects,

NOW, THEREFORE BE IT RESOLVED that on behalf of and Chair of the Board of Trustees, I, Jacqueline Shannon, do hereby proclaim the month of April 2017 as **AUTISM AWARENESS MONTH**

Jacqueline Shannon
Chair, Board of Trustees

13. Report of the Executive Director

- General report of Center Services - highlighted the Center’s monthly activities-report on file
- Legislative update and reports by the Texas Council of Community Centers

On motion of Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report. Motion carried.

14. Consideration of the Executive Director's Annual Evaluation - Closed session is authorized by Section 551.074 Personnel Matters of the Texas Government Code

At approximately 6:11 pm., Ms. Shannon announced that the Board of Trustees would convene into closed session under Section 551-074 to deliberate the Executive Director's Annual Performance Evaluation.

15. Open Session – Action to be taken, if any

At approximately 7:00 pm, the Board of Trustees reconvened into open session and Ms. Shannon announced that no action was taken during closed session.

On motion of Mr. Houston, seconded by Mr. Tim Davenport-Herbst, the Board of Trustees unanimously voted to offer a 5% increase to the Executive Director's salary and requested legal counsel to amend the Executive Director's Employment Agreement with the recommended adjustment for consideration at the next board meeting. Motion carried.

16. Next Meeting Schedule/Adjournment

At approximately 7:15 p.m. the meeting was adjourned. The next meeting will be held April 20, 2017. The Executive Director and Chief Financial Officer will be attending the Texas Council Consortiums on the fourth Thursday of the April.